



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 13, 2022

Sadie Riley-Flemming
Harbor Springs Public Schools
800 State Street
Harbor Springs, MI 49740

RE: License #: DC240016396
Blackbird Preschool Childcare
421 E. Lake Road
Harbor Springs, MI 49740

Dear Ms. Riley-Flemming:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 09/07/2022, I found 2 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8161(2)(h) Emergency procedures.
R 400.8380(1) Maintenance of premises.

Due to the violations, you must send us a corrective action plan by 10/03/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC240016396

Licensee Name: Harbor Springs Public Schools

Licensee Address: 327 E Bluff Dr
Harbor Springs, MI 49740

Licensee Telephone #: (231) 526-8005

Licensee/Designee: Sadie Riley-Flemming, Designee

Name of Facility: Blackbird Preschool Childcare

Facility Address: 421 E. Lake Road
Harbor Springs, MI 49740

Facility Telephone #: (231) 526-4656

Original Issuance Date:

Capacity: 130

Age Range: Ages Birth Thru 12 years

Program Components: GSRP
PRESCHOOL
SCHOOL AGE
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s):
 Date of Environmental Health Inspection: 08/23/2022
 Date of Fire Safety Inspection: 09/07/2022
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 09/15/2018

		No. of Records Reviewed
No. of children enrolled in care	100	10
No. of staff employed	21	5
No. of volunteers	0	0
No. of children present at time of inspection	61	
No. of staff present at time of inspection	13	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	61	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Room 1, Room 2, Room 3, Room 4, Room 5, Room 7, the Gymnasium, the Cafeteria, the Library, Room 12, and the Conference Room are approved as child use space.
 Approved Program Director: Sadie Riley-Flemming
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, I observed five classrooms. The preschool GSRP classroom was not operating on the day of the inspection. The center was compliant with ratio and group size requirements. I found all child care classrooms had a sufficient amount of developmentally age-appropriate toys and equipment. I observed child care staff members sitting with toddlers during meal time and sitting with children

during nap time to assist them with getting to sleep. In the infant classroom, I observed the child care staff members engaged with infants in tummy time. The children have access to two outdoor play areas.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8161(2)(h) Emergency procedures.

- (2) The written procedures must include all of the following:
 - (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Ms. Riley-Flemming did not ensure that all children with chronic medical conditions had a plan detailing how they would be accommodated in each type of situation. During the inspection, I found that a three-year-old with asthma did not have a plan detailing how they would be accommodated in each type of emergency.

**REPEAT VIOLATION ESTABLISHED
CONFIRMING LETTER DATED: 04/29/2021
CORRECTIVE ACTION PLAN DATED: 05/18/2021**

R 400.8380(1) Maintenance of premises.

- (1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

Ms. Riley-Flemming did not ensure that the premises were maintained in a clean and safe condition which did not pose a threat to health or safety. During the inspection, I found a bottle of sunscreen and a package of diaper wipes accessible to children in the cupboard adjacent to the handwashing sink in the Ram's classroom.

**REPEAT VIOLATION ESTABLISHED
LSR DATED: 11/12/2021 AND 12/07/2020
CORRECTIVE ACTION PLAN DATED: 11/12/2021 AND 01/01/2021**

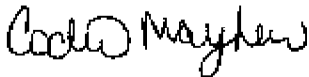
**SPECIAL INVESTIGATION REPORT DATED: 03/25/2022
CORRECTIVE ACTION PLAN DATED: 04/18/2022**

Technical Assistance and Consultation were provided on the following:

- **R 400.8146(2)- Technical Assistance:** Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center
- **R 400.8161(8)- Technical Assistance:** Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.
- **R 400.8330(11)- Technical Assistance:** For toddlers, foods should be cut up in small pieces no larger than 1/2-inch cubes.
- I provided guidance on getting a new medication box for the Yearling's classroom due to the lock sticking.
- I provided guidance on a plan for a child with pseudoarthrosis of the clavicle.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



09/13/2022

Codie Mayhew
Licensing Consultant

Date