



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 9, 2022

Sadie Riley-Flemming
Harbor Springs Public Schools
800 State Street
Harbor Springs, MI 49740

RE: License #: DC240016396
2022D0790001
RE: SI LOG #: **Blackbird Preschool Childcare**
421 E. Lake Road
Harbor Springs, MI 49740

Dear Ms. Riley-Flemming:

This letter is to advise you that the 12/02/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1)	Ms. Riley-Flemming did not ensure that staff provided appropriate care and supervision of children at all times. On 11/15/2021, two child care staff members were unable to locate Child A after transitioning from outdoor play to the Little Ram's classroom. Child A was found in the outdoor play area called the tot lot and staff believe he was left unattended for three minutes or less.	Ms. Riley-Flemming reported that all child care staff members will be required to do a 'name to face' checklist on the Procure application before and after each transition. The program director and the assistant program director will check the Procure application and verbally remind all staff daily to do frequent head counts with the children and complete the 'name to face' checklist before and after each transition.	11/15/2021

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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



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