



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 22, 2021

Ann Stebelton  
Ann Merrill  
Children's Nursery Inc  
1804 E. Mitchell  
Petoskey, MI 49770

RE: License #: DC240016392

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RE: SI LOG #: **Petoskey Children's Nurs Inc  
1804 E Mitchell Rd  
Petoskey, MI 49770**

Dear Ms. Stebelton:

This letter is to advise you that the 12/21/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(3)	During the inspection, I found that one child missing an immunization waiver or record in the file. There was also one file where the immunization record was dated after the child's initial date of attendance.	Ms. Stebelton reported that the immunization form has been added to the file. She has reviewed immunization timeframe requirements with staff and all child records are required to be submitted prior to each child's initial date of attendance. To maintain compliance, staff will contact parents in August to remind them of paperwork. Also, the program director will review child files and contact parents to remind them that their child	12/06/2021

		cannot attend school until all paperwork has been completed.	
R 400.8161(2)(a) R 400.8161(2)(c) R 400.8161(5) R 400.8161(6)	<p>Ms. Stebelton did not ensure that all written procedures had a plan for evacuation and a plan for shelter-in-place.</p> <p>The center did not conduct fire drills quarterly in 2020 or 2021. Fire drills were completed on 01/13/2020, 01/14/2020, and 10/21/2020. In 2021, fire drills were completed on 03/15/2021 and 09/16/2021.</p> <p>Ms. Stebelton did not complete at two tornado drills between the months of March through November. No tornado drills were conducted in 2020 and none had been recorded for 2021.</p>	<p>Ms. Stebelton stated that the evacuation plan and shelter-in-place plan will be revised and posted in both classrooms by the program director.</p> <p>Ms. Stebelton reported that each staff member will be trained to have the authority and information to conduct fire and tornado drills. To maintain compliance, tornado and fire drills will be completed and immediately recorded by staff on the first day of school each month.</p>	01/03/2022
R 400.8170(11)	During the inspection, I found 12 wooden stumps in the outdoor play area. Children were observed climbing on them while onsite.	Ms. Stebelton stated that the wooden stumps will be blocked off with snow fencing. The center is looking into the designating part of the playground as a natural playground. She reported that if they do not designate a natural playground section then the wooden stumps will be removed. Also, a playground inspection will be scheduled by the program director if any addition raised playground equipment is added.	01/03/2022
R 400.8380(1)	In classroom 1, I found a pair of adult scissors and a box of gallon storage bags	Ms. Stebelton reported that the scissors, storage bags, garbage bags, screwdrivers, and a pair of	01/07/2022

	<p>accessible to children in a drawer. In the second classroom, I found a pair of adult scissors, two screwdrivers, a pair of pliers, and a box of garbage bags accessible to children in a drawer.</p>	<p>pliers were moved in the classroom, so they were no longer accessible to children in the classroom. She stated that the program director will compile and post a list of restricted items in both classrooms and the program director will train staff on what restricted items need to be inaccessible to children.</p>	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



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