



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 9, 2022

Colleen Erpelding
Pottersville Public Schools
420 N High St
Pottersville, MI 48876

RE: License #: DC230400840
Pottersville Elementary School
426 North High Street
Pottersville, MI 48876

Dear Ms. Erpelding:

This letter is to advise you that the corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8131(10); Professional development requirements.	At the time of the renewal there were less than half of the child care staff members that were certified in first aid and pediatric, child, and adult CPR.	All child care staff members will complete first aid and pediatric, child, adult cardiopulmonary resuscitation within 90 days of hire. At the time of renewal, 50% of child care staff members will be certified in first aid and pediatric, child, and adult cardiopulmonary resuscitation.	03/08/2022 and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9727.

Kind regards,

A handwritten signature in cursive script, appearing to read "Michelle Gleed".

Michelle Gleed, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 599-7404