



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 1/24/2024  
**Date of Report:** 4/16/2024

<b>Licensee Name(s)</b>	<b>License Number</b>
First Lutheran Church	DC230316550
<b>Capacity</b>	<b>Facility Name</b>
103	First Lutheran Preschool/Daycare
<b>Program Type</b>	<b>Licensee Designee(s)</b>
Center	Rebekah Simmons
<b>Central Administrator(s)</b>	<b>Program Director(s) Name</b>
	Rebekah Simmons <b>Qualifications:</b> R 400.8113(7)(f) and (9). <b>Date PD Approved:</b> 1/24/2020
<b>Facility Address</b>	<b>Mailing Address</b>
712 Paine Drive, Charlotte, MI, 48813	550 E Shepherd, Charlotte, MI, 48813
<b>Facility Phone Number</b>	<b>Facility Email Address</b>
(517) 543-3828	flpddirector@gmail.com

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Michelle Glead found 15 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 5/6/2024. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Michelle Glead, at (517) 599-7404. In the event that Michelle Glead is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
832	15	0
<i>Number of Children's Records Reviewed: Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed: Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed: Number of Volunteers</i>
15: 30	5: 14	0 : 0
<i>Number of Children Observed: Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed: Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
30: 30	8: 8	0: 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Fire Safety Compliance Record	5/7/2022	A rating

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8510(5)	Plans and specifications; submission; approval; inspections. Fuel-fired furnaces shall be inspected by a licensed mechanical contractor before	The furnace inspection was not completed for this renewal.	Repeat Violation Established  Reference: 2/24/2022: Violation Established;

	issuance of an original license and every 2 years at renewal.		
R 400.8510(6)	Plans and specifications; submission; approval; inspections. Fuel-fired water heaters shall be inspected by a licensed mechanical contractor or a licensed plumbing contractor before issuance of an original license and every 2 years at renewal.	The water heater was not inspected for this renewal.	Repeat Violation Established  Reference: 2/24/2022: Violation Established;
R 400.8131(5)(e)	Professional development requirements. Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.	There are ten care staff members that do not have the course on handling and storage of hazardous materials and appropriate disposal of bio-contaminants completed.	Violation Established
R 400.8131(5)(f)	Professional development requirements. Precautions in transporting children, if applicable.	There are ten child care staff members that do not have the course on precautions in transporting children completed.	Violation Established
R 400.8131(5)(g)	Professional development requirements. Child development.	There are ten child care staff members that do not have the course on child development completed.	Violation Established
R 400.8131(2)	Professional development requirements. Child care staff members shall have training that includes information about prevention of sudden infant death syndrome and use of safe sleep practices before caring for infants and toddlers.	There is one child care staff members who works with infants or toddlers and did not complete training on prevention of sudden infant death syndrome and use of safe sleep practices prior to	Violation Established


		caring for infants/toddlers.	
R 400.8131(3)	Professional development requirements. Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	There are eight child care providers who did not complete the course on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect prior to caring for children.	Violation Established
R 400.8131(4)	Professional development requirements. Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.	There are eight child care members who did not complete the course on prevention and control of infectious disease training, including immunization prior to unsupervised contact with children.	Violation Established
R 400.8131(5)(a)	Professional development requirements. Administration of medication.	There are ten child care staff member that do not have the course on administration of medication completed.	Violation Established
R 400.8131(5)(b)	Professional development requirements. Prevention of and response to emergencies due to food and allergic reactions.	There are ten child care staff member that do not have the course on prevention of and response to emergencies due to food and allergic reactions completed.	Violation Established
R 400.8131(5)(c)	Professional development requirements. Building and physical premises safety.	There are ten child care staff member that do not have the course on building and	Violation Established

		physical premises safety completed.	
R 400.8131(5)(d)	Professional development requirements. Emergency preparedness and response planning.	There are ten child care staff members that do not have the course on emergency preparedness and response planning completed.	Violation Established
R 400.8131(12)	Professional development requirements. When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.	There are seven child care staff members that did not complete the 2022 health and safety refresher course. There are nine child care staff members that did not complete the 2023 health and safety refresher course.	Violation Established
R 400.8720(2)	All motor vehicles. All motor vehicles, except multifunction school activity buses and school buses inspected by the department of state police as indicated in subrule (3) of this rule, must be inspected annually by a licensed mechanic. A copy of the inspection must be kept on file at the center. Volunteer vehicles are not required to be inspected.	The was not an annual vehicle inspection on file for either of the two busses for 2022 or 20023.	Violation Established
R 400.8750(1)(c)	Motor vehicle operator. Have a personal driving record with not more than 6 active points as determined by the secretary of state.	The driver did not have a personal driving record from the Secretary of State on file for 2023.	Violation Established

Technical Assistance	
Rule Number	Rule

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM		

Bureau Recommendation
Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.

Approved By:			
 <b>April 16, 2024</b>			
Michelle Gleed	Date		
<b>Licensing Consultant</b>			