



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 30, 2023

Rebekah Simmons  
First Lutheran Church  
550 E Shepherd  
Charlotte, MI 48813

**RE: License #:** DC230316550  
First Lutheran Preschool/Daycare  
712 Paine  
Charlotte, MI 48813

Dear Ms. Simmons:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 03/16/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

**I reviewed the following rules with Rebekah Simmons:**

R400.8143: Child's records.

R400.8188: Sleeping, resting, and supervision. I reviewed with the toddler and preschool classroom child care staff members, and program director Rebekah Simmons that children who will not sleep after a reasonable time must be offered quiet activities such as reading books or putting puzzles together. The preschool classroom child care staff members stated they do this. I explained that it cannot be just offered at their nap mat, they must provide a quiet place for them to sit and do puzzles, books, etc. Ms. Simmons reported they are making nap boxes for the children to have at their nap mats, and it was also explained to her if a child does not sleep after a reasonable amount of time, they are to have a quiet area they can sit and read books, do puzzles, etc.

The violations that were found are:

**R 400.8125**

**Staff; volunteer; requirements.**

(1) All staff and volunteers shall provide appropriate care and supervision of children at all times.

During the inspection, I observed transition from snack to outdoor play in the preschool classroom. I observed the child care staff members tell the children to line up and several children ran to the door and formed a line. While many other students were still not in the line, the child care staff member opened the door to the common area and told the children to get their outerwear on. The children ran out to their cubbies/lockers and proceeded to get their things. The other children filtered out to the common area as they finished with what they were doing.

I was the only person in the classroom when several children ran in and lined up at the door to the outside. A child care staff member came to the door and opened it and the children ran out and the child care staff member went to the outside play area. There was no communication between staff members during this chaotic time. Several more children came and lined up at the door to go outside and at that time I was the only person in the classroom with those children. They stayed in line for a moment then the first child opened the door, and they all ran out. There was no child care staff member visible from the classroom door.

A few more children lined up and at that time the program director Rebekah Simmons came to into the classroom, went to the door where the children were and opened the door; the children all ran out and she went with them. There were other children that came alone and then let themselves outside before the child care staff member from the common area came and followed the last of the children out. I asked the child care staff member once I was out on the playground if anyone counted the children and she stated they did count them once they were all out on the playground.

There is a gate that leads to the open grassy area outside and to the left of the classroom door. The children would not have been visible to the other side of the playground where the child care staff members were until they were approximately 15 feet away from the door they exited.

**R 400.8134                      Hand washing.**

- (3) Staff and volunteers shall ensure that children wash their hands at all of the following times:
  - (a) Before meals, snacks, or food preparation experiences.

The children in the preschool classroom did not wash their hands before they sat down to lunch.

**R 400.8176                      Sleeping equipment.**

- (17) When sleeping equipment and bedding are stored, both of the following apply:
  - (b) Bedding must not come in contact with other bedding.

In the preschool classroom there were two blankets that were touching other blankets.

**R 400.8325 Sanitization.**

(1) All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multi-purpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks.

In the preschool classroom the child care staff members did not clean the tables after snack or before lunch. The tables were visibly dirty after snack and when the children returned from outdoor play they sat down and ate without the tables being cleaned.

**R 400.8340 Food services and nutrition; provided by parents.**

(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.

In the infant classroom there was one bottle with no last name. In the toddler classroom there was one lunch bag with first name only, one with no date, and three with no name or date. In the preschool classroom the 20 lunch bags were not all properly labeled with first/last name and date. In the preschool classroom the water bottles were not all properly labeled with first/last name and date.

**R 400.8350 Toilets; hand washing sinks.**

(6) Soap and single service towels or other approved hand drying devices must be provided near hand washing sinks.

In the preschool classroom there was not hand towels or soap in the boys' bathroom. There was not soap in the girls' bathroom. There was a bottle of soap mounted on the wall outside the bathrooms between the two bathrooms. This means children must go to the restroom, exit the bathroom, get soap, and return to wash their hands. There were not hand towels near the sink in the classroom where children wash their hands.

**R 400.8380 Maintenance of premises.**

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

In the preschool classroom there were food or substance stains on the outside of the garbage can. There was trash on the floor next to the trash cans. In the outdoor play area, there were several areas that had broken toys, empty water bottle, and trash. There was a pair of scissors in the drying rack accessible to children in care.

There was one drawer in the toddler classroom that had tacks in it and the lock was not functioning. In the preschool classroom there was one sink loose in the bathrooms. There was a sink in a bathroom in the gym that was loose, and the caulking had completely separated from the wall.

**R 400.8525 Exits.**

(4) Exit doors and all doors in the means of egress shall be side-hinged and equipped with knob, lever-type, non-locking-against-egress, or panic-type hardware.

In the toddler classroom there was a locking mechanism on the outside of the bathroom door.

Due to the violations, you must send us a corrective action plan by June 22, 2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

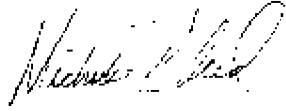
<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Kind regards,

A handwritten signature in black ink, appearing to read "Michelle Gleed". The signature is written in a cursive style with a large initial "M".

Michelle Gleed, Licensing Consultant  
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P.O. Box 30664  
Lansing, MI 48909  
(517) 599-7404