



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

April 17, 2024

Rebekah Simmons
First Lutheran Preschool/Daycare
712 Paine Drive
Charlotte, Michigan, 48813

License Number: DC230316550

Dear Ms. Simmons,

This letter is to advise you that the 4/17/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| R 400.8510(6) | The water heater was not inspected for this renewal. | Maintenance man will schedule a new inspection ASAP and Rebekah Simmons will make sure inspections are up to date for every renewal and kept on site. | Immediately |
| R 400.8131(5)(e) | There are ten child care staff members that do not have the course on handling and storage of hazardous materials and appropriate disposal of bio-contaminants completed. | Staff members will complete required training immediately. Moving forward director will make sure all employees are up to date on required trainings. | Within 30 days |
| R 400.8131(5)(f) | There are ten child care staff members that do not have the course on | Staff will complete required trainings immediately. Director | Within 30 days |

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| | precautions in transporting children completed. | will make sure all employees will complete all required trainings, moving forward. | |
| R 400.8131(5)(g) | There are ten child care staff members that do not have the course on child development completed. | Staff will complete the required training immediately. Director will make sure all employees are up to date on required trainings, moving forward. | Within 30 days |
| R 400.8131(2) | There is one child care staff members who works with infants or toddlers and did not complete training on prevention of sudden infant death syndrome and use of safe sleep practices prior to caring for infants/toddlers. | Staff member will complete the required training immediately. Moving forward, Director will make sure all required trainings are done by employees in a timely manner. | Within 10 days |
| R 400.8131(3) | There are eight child care staff members who did not complete the course on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect prior to caring for infants/toddlers. | Staff members will complete required training immediately. Moving forward, Director will make sure required trainings are done by all employees in a timely manner. | Within 30 days |
| R 400.8131(4) | There are eight child care members who did not complete the course on prevention and control of infectious disease training, including immunization prior to unsupervised contact with children. | Staff members will complete required training immediately. Director will makes sure all required trainings are done in a timely manner, moving forward. | Within 30 days |
| R 400.8131(5)(a) | There are ten child care staff member that do not have the course on administration of medication completed. | Staff members will complete required training immediately. Moving forward, Director will make sure employee | Within 30 days |

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| | | trainings are done in a timely manner. | |
| R 400.8131(5)(b) | There are ten child care staff members that do not have the course on prevention of and response to emergencies due to food and allergic reactions completed. | Staff members will complete required training immediately. Director will make sure all employees will complete required trainings in a timely manner. | Within 30 days |
| R 400.8131(5)(c) | There are ten child care staff members that do not have the course on building and physical premises safety completed. | Staff members will complete required training immediately. Director will make sure all employees will complete required trainings in a timely manner. | Within 30 days |
| R 400.8131(5)(d) | There are ten child care staff members that do not have the course on emergency preparedness and response planning completed. | Staff members will complete required training immediately. Director will make sure all employees will complete required trainings in a timely manner. | Within 30 days |
| R 400.8131(12) | There are seven child care staff members that did not complete the 2022 health and safety refresher course. There are nine child care staff members that did not complete the 2023 health and safety refresher course. | Staff members will complete required training immediately. Director will make sure all trainings are done in a timely manner moving forward. | Within 30 days |
| R 400.8720(2) | The was not an annual vehicle inspection on file for either of the two busses for 2022 or 2023. | Inspections of the bus will be done annually. Maintenance man will schedule a new inspection ASAP. Rebekah Simmons will keep documentation on site. | Immediately |

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| R 400.8750(1)(c) | The driver did not have a personal driving record from the Secretary of State on file for 2023. | Director will make sure required documentation is acquired and kept in a file on site. | Within 30 days |
| R 400.8510(5) | The furnace inspection was not completed for this renewal. | Maintenance man will schedule a new inspection ASAP and Rebekah Simmons will renew inspections for every renewal. And keep paperwork on site | Immediately |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Michelle Gleed at (517) 599-7404 or gleedm@michigan.gov. In the event that Michelle Gleed is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Michelle Gleed, Licensing Consultant