



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 14, 2023

Rebekah Simmons
First Lutheran Church
550 E Shepherd
Charlotte, MI 48813

RE: License #: DC230316550
First Lutheran Preschool/Daycare
712 Paine
Charlotte, MI 48813

Dear Ms. Simmons:

This letter is to advise you that the 06/14/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1); Staff; volunteer; requirements.	During the inspection, I observed transition from snack to outdoor play in the preschool classroom. I observed the child care staff members tell the children to line up and several children ran to the door and formed a line. While many other students were still not in the line, the child care staff member opened the door to the common area and told the children to get their outerwear on. The children ran out to their	Ms. Simmons stated she has created a "buddy system" which is now used during transitions; this includes each staff person having a specific group of children they count and then travel with.	Immediately and ongoing.

	<p>cubbies/lockers and proceeded to get their things. The other children filtered out to the common area as they finished with what they were doing. I was the only person in the classroom when several children ran in and lined up at the door to the outside. A child care staff member came to the door and opened it and the children ran out and the child care staff member went to the outside play area. There was no communication between staff members during this chaotic time. Several more children came and lined up at the door to go outside and at that time I was the only person in the classroom with those children. They stayed in line for a moment then the first child opened the door, and they all ran out. There was no child care staff member visible from the classroom door. A few more children lined up and at that time the program director Rebekah Simmons came to into the classroom, went to the door where the children were and opened the door; the children all ran out and she went with them. There were other children that came alone and then let themselves outside before the child care staff member from the common area came and followed the last of the children out. I asked the</p>		
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	<p>child care staff member once I was out on the playground if anyone counted the children and she stated they did count them once they were all out on the playground. There is a gate that leads to the open grassy area outside and to the left of the classroom door. The children would not have been visible to the other side of the playground where the child care staff members were until they were approximately 15 feet away from the door they exited.</p>		
R 400.8134(3)(a); Hand washing.	The children in the preschool classroom did not wash their hands before they sat down to lunch.	Ms. Simmons stated she had a conversation with the preschool child care staff members regarding the hand washing rule and she observed the classroom to ensure they are now using appropriate handwashing as part of their daily routine.	Immediately and ongoing.
R 400.8176(17)(b)	In the preschool classroom there were two blankets that were touching other blankets.	Ms. Simmons stated the preschool staff are now folding every blanket to ensure the blankets fit in the cubby. Children must use blankets that fit in the cubby.	Immediately and ongoing.
R 400.8325(1); Sanitization.	In the preschool classroom the child care staff members did not clean the tables after snack or before lunch. The tables were visibly dirty after snack and when the children returned from outdoor play they sat down and ate without the tables being cleaned.	Ms. Simmons stated a child care staff member will be in charge of washing and sanitizing the tables during transitions as well. Ms. Simmons has made this part of the daily routine as well.	Immediately and ongoing.
R 400.8340(3); Food services and	In the infant classroom there was one bottle with no last	Ms. Simmons stated she has reviewed this rule with her entire	Immediately and ongoing.

<p>nutrition; provided by parents.</p>	<p>name. In the toddler classroom there was one lunch bag with first name only, one with no date, and three with no name or date. In the preschool classroom the 20 lunch bags were not all properly labeled with first/last name and date. In the preschool classroom the water bottles were not all properly labeled with first/last name and date.</p>	<p>staff. She has observed in the classroom to ensure first name, last name, and the date is being used pursuant to licensing rules.</p>	
<p>R 400.8350(6); Toilets; hand washing sinks.</p>	<p>In the preschool classroom there was not hand towels or soap in the boys' bathroom. There was not soap in the girls' bathroom. There was a bottle of soap mounted on the wall outside the bathrooms between the two bathrooms. This means children must go to the restroom, exit the bathroom, get soap, and return to wash their hands. There were not hand towels near the sink in the classroom where children wash their hands.</p>	<p>Ms. Simmons stated there is now a bottle of soap available at every sink. Checking paper towel holders and soap dispensers has been added to the daily staff opening list.</p>	<p>Immediately and ongoing.</p>
<p>R 400.8380(1); Maintenance of premises.</p>	<p>In the preschool classroom there were food or substance stains on the outside of the garbage can. There was trash on the floor next to the trash cans. In the outdoor play area, there were several areas that had broken toys, empty water bottle, and trash. There was a pair of scissors in the drying rack accessible to children in care.</p>	<p>Ms. Simmons stated the trash can in the preschool classroom was cleaned, the toys were picked up and thrown away. The drawer locks have been replaced. The sinks have been fixed by adding legs to make them stable.</p>	<p>Immediately and ongoing.</p>

R 400.8525(4); Exits.	In the toddler classroom there was a locking mechanism on the outside of the bathroom door.	Ms. Simmons stated the locking mechanism on the outside of the bathroom door in the toddler classroom was removed. Ms. Simmons has reviewed this rule with all her staff. No locks will be installed without approval or consulting the licensing rulebook.	Immediately and ongoing.
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9727.

Sincerely,



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