



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 12, 2021

William Warren
Island City Academy
6421 S Clinton Trail
Eaton Rapids, MI 48827

RE: License #: DC230276201
Island City Academy Child Care Center
6421 S. Clinton Trail
Eaton Rapids, MI 48827

Dear Mr. Warren:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/05/2021. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection I observed the children in individual work, large group, movement/music, and transitions. The child care staff members were observed encouraging, engaging, establishing rules, and resolving conflict. The child care staff members were observed communicating positively with children. I did not observe any safety hazards and the classroom was neat, clean, and organized.

The violations that were found are:

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

There were four child care staff members that did not have a signed statement stating they understood abuse and neglect is against the law, they have been informed of the center's policies on child abuse and neglect, and they understand they are required to immediately report suspected abuse and neglect to children's protective services.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

There were five child care staff members that did not complete the 2020 health and safety refresher course.

R 400.8143(1) Children's Records.

1. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

There were three child information cards that did not have the "allergies, special instructions, and special needs" section completed. There were two child information cards that did not have the "cell phone" section completed. There was one child information card that did not have the "home phone" section completed. There was one child information card that did not have the "work phone" section completed. There was one child information card that did not have the "physician or health clinic' phone number" section completed.

The following rules were reviewed with Mr. Warren:

722.115n: Child care background check eligibility

R 400.8125: Staff; volunteer; tuberculosis

R 400.8143(1): Children's records.

R 400.8146: Information provided to parents.

R 400.8155: Child accidents and incidents; child and staff illness

Due to the violations, you must send us a corrective action plan by June 2, 2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

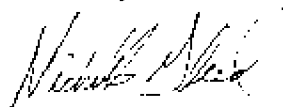
During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Michelle Gleed, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 599-7404