



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

03/01/2024

Caroline Sullivan
Little Hands Day Care Center
1328 N Milwaukee Avenue, Iron Mountain, MI, , 49801

License Number: DC220075319

Dear Caroline Sullivan,

This letter is to advise you that the 2/29/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(6)	CCSM 1 did not complete the required 16 hours of training for 2022 and 2023. CCSM 2 did not complete the required 16 hours of training for 2022 and 2023.	We started working with Misty immediately following your visit to work out getting the hours done within the next month for 2024, we just completed the cpr and first aid training with Misty and are unsure if that shows up in our online training page? Anyway, Misty has made it a point to now use the center as a spot to host in person trainings and that helps me be a part of it as well as my staff!	3/30/2024
R 400.8131(12)	CCSMs 1, 3, and 4 did not complete the 2023 Health	You were going to send me a link for the health and safety trainings? As	3/30/2024

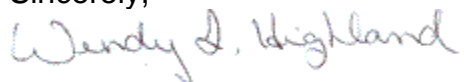
	and Safety refresher course.	soon as I receive that we will complete that for this year as promised! Nancy, Alyssa and Sammii are all signed up via Misty helping them, and their SIDS trainings are paid for and all have assured me they will be completely asap	
R 400.8161(5)	Fire drills for 2023 were not logged.	We did do fire drills, they were marked in my planner so I didn't forget to do them and it's totally on me that I never wrote it on the log. I have put in my planner to log the drills when I pull them, we had our first ones of 2024 the day after you left, it is logged.	2/29/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Wendy Highland at 906.290.4937 or highlandw@michigan.gov. In the event that Wendy Highland is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Wendy Highland, Licensing Consultant