



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 2, 2021

Carmen Michels
Crawford Ausable School District
1135 North Old 27
Grayling, MI 49738

RE: License #: DC200088114
CASD 4-Year-Old Preschool
306 Plum Street
Grayling, MI 49738

Dear Mrs. Michels:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 11/02/2021. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection, I reviewed fire safety, sleep equipment, child records, background check records, MiRegistry Trainings, child-child care staff member interactions, tornado/fire drills, criminal background paperwork, diapering/toileting, and programming. The center consists of four classrooms. I found all four classrooms to be compliant with ratio and group sizes. Each classroom had a sufficient amount of developmentally age-appropriate equipment and toys accessible to children. I observed all child care staff members being nurturing toward the children. The center uses the Connect for Learning curriculum to meet the educational needs of the child care children. The children access a large, fenced in outdoor play area which is adjacent to the classrooms. The outdoor play area features swings, climbers, and various play equipment.

The violations that were found are:

R 400.8143

Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Michels did not ensure that child information cards were entirely completed. During the inspection, I found three child information cards missing an employer name, three cards missing an employer phone number, and one card missing information in the release of child only section.

REPEAT VIOLATION ESTABLISHED
LSR DATED: 03/11/2020 AND 02/23/2018
CORRECTIVE ACTION PLAN DATED: 03/11/2020 AND 03/09/2018

R 400.8161 Emergency procedures.

- (2) The written procedures must include all of the following:
 - (f) A plan for how each child with special needs will be accommodated during each type of emergency.

Ms. Michels did not ensure to have a plan for how each child with special needs will be accommodated during each type of emergency. During the inspection, I found that there was no plan for how a hearing-impaired child would be accommodated during each type of emergency in the Beta classroom.

R 400.8161 Emergency procedures.

- (2) The written procedures must include all of the following:
 - (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Ms. Michels did not ensure that there was a plan for how children with chronic medical conditions will be accommodated during each type of emergency. In the Alpha classroom, there was not a plan for how a child with several food allergies would be accommodated during each type of emergency. In the Delta classroom, there was not a plan for how a child with several food allergies would be accommodated during each type of emergency. Also, in the Delta classroom, there was not a plan for a child diagnosed with Anemia and how this child would be accommodated during each type of emergency. In the Gamma Classroom, there was not a plan for a child diagnosed with epilepsy and how this child would be accommodated in each type of emergency.

R 400.8385

Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

Ms. Michels did not ensure that all containers of poisonous or toxic materials were clearly labeled for easy identification of contents and stored out of the reach of children. During the inspection, I found two bottles of Microban, accessible to children, under the handwashing child use sink in the Alpha classroom. In the Beta classroom, I found an opened package of plaster, accessible to children, under the handwashing child use sink in the Alpha classroom.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 03/11/2020

CORRECTIVE ACTION PLAN DATED: 03/11/2020

Technical Assistance and Consultation were provided on the following:

- I provided guidance on the Child Care Background Check (CCBC) system.
- I provided guidance on medications.
- Ms. Michels and I discussed obtaining additional information food allergies and chronic medical conditions from children's doctors.

Due to the violations, you must send us a corrective action plan by 11/22/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year 2020:	Total
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Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 231-922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
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