



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 5, 2020

Brenda Bradbury
Northeast Michigan Community Service Agency
2375 Gordon Rd
Alpena, MI 49707

RE: License #: DC200078848

RE: SI LOG #: **Frederic ECC
6470 Manistee
Frederic, MI 49733**

Dear Ms. Bradbury:

This letter is to advise you that the 10/01/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(3)	During the inspection, I found one child file did not have a certificate of immunization or a copy of a waiver.	Ms. Bradbury reported that the missing immunization record is currently on file. Ms. Bradbury reported that the Program Director will ensure that all children, at the time of their initial attendance, will have a certificate of immunization or a copy of a waiver on file for each child. The FSC and the area manager will review files to ensure that all immunization records are on file before the children start.	09/29/2020

R 400.8385	During the inspection, I found four-gallon size containers of hand sanitizer, a bottle of bleach, Dawn dish soap, a square container containing bleach solution, and four spray bottles containing disinfectant spray accessible to children in the classroom.	Ms. Bradbury reported that all toxic materials are now out of reach of children. She reported that all toxic materials will be labeled and stored out of the reach of children. To maintain compliance, all child care staff members will view the classroom daily to ensure all toxic materials are out of the reach of children.	09/29/2020
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



Codie Mayhew, Licensing Consultant
 BCHS/Child Care Licensing Division
 701 S. Elmwood Ave, Suite 11
 Traverse City, MI 49684
 (231) 342-5006