



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 28, 2023

William Lo
Hang Lo LLC
4500 S. US 27
St. Johns, MI 48879

RE: License #: DC190399220
2023D0718008
RE: SI LOG #: **Kids Zone**
4500 S. US 27
St. Johns, MI 48879

Dear Mr. Lo:

This letter is to advise you that the 06/22/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8140(3)	Ms. Burnham was observed to not provide developmentally appropriate discipline.	Ms. Burnham was terminated. Licensee will train current and future staff on discipline.	02/14/2023 and ongoing
R400.8140(2)(d)	Ms. Burnham was observed to threaten, humiliate, and shame Child A and Child B.	Ms. Burnham was terminated. Licensee will train current and future staff on discipline.	02/14/2023 and ongoing
R400.8140(4)	Ms. Burnham did not follow the center's written discipline policy.	Ms. Burnham was terminated. Licensee will have a copy of the policy available and will train current and future staff on discipline.	Immediately and ongoing
R400.8125(1)	Ms. Burnham and CCSM 4 did not provide appropriate	Ms. Burnham and CCS 4 were terminated.	02/10/2023

	care and supervision of children at all times. During child care hours Ms. Burnham perpetuated an argument with CCSM 4 as she was exiting the center causing CCSM 4 to reenter the kitchen. The argument escalated and CCSM 4 assaulted Ms. Burnham.	Licensee will train current and future staff on appropriate care and discipline of children.	1-3 months and ongoing
R400.8113(3)(a-c)	Ms. Burnham failed to administer day-to-day operations of the center.	Licensee terminated Ms. Burnham for failing to perform her duties. A new director will be hired and trained on their duties.	02/10/2023 and ongoing
R400.8110(10)	Ms. Burnham used the office/kitchen for time out which is not approved for children.	Ms. Burnham was terminated. Licensee has trained all staff on approved spaces and installed gates preventing children from having access.	02/10/2023 02/14/2023 and ongoing
R400.8182(7)	The center did not maintain appropriate staff to child ratios.	Ms. Burnham was terminated. Licensee will train all current and future staff on ratio requirements.	02/10/2023 Immediately and ongoing
R400.8182(3)(a)	The center did not maintain appropriate staff to child ratios.	Ms. Burnham was terminated. Licensee will train all current and future staff on ratio requirements.	02/10/2023 Immediately and ongoing
R400.8152(4)	Ms. Burnham and staff failed to administer Child A's medication according to directions.	Ms. Burnham was terminated. Licensee will train all current and future staff on medication policies and procedures. Licensee will revisit this at monthly staff meetings.	02/10/2023 02/14/2023 and ongoing
R400.8152(5)	Ms. Burnham and child care staff failed to keep all medication out of the reach of children. Child A's medication was in his lunchbox and remained in it after it was found. Ms. Burnham nor staff removed it and placed it in the cabinet in the kitchen/office.	Ms. Burnham was terminated. Licensee will train all current and future staff on medication policies and procedures. Licensee will revisit this at monthly staff meetings.	02/10/2023 02/14/2023 and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Sharon VanOrd".

Sharon VanOrd, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(517) 242-5029