



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 26, 2022

Jason Gnegy
St. Johns Public Schools
501 W. Sickles
St. Johns, MI 48879

RE: License #: DC190342406

RE: SI LOG #: **Riley Elementary School**
5935 W. Pratt Rd.
Dewitt, MI 48820

Dear Mr. Gnegy:

This letter is to advise you that the 04/01/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(b)	Staff file was missing consent disclosure form which is required.	All staff files will include a completed copy of the consent and disclosure form.	03/30/2022
R 400.8125	Staff file was missing documentation regarding requirement of abuse and neglect statement.	All staff files will include staff's written acknowledgement of abuse and neglect.	03/30/2022
R 400.8128	A staff file was missing written documentation of negative tuberculosis test.	All staff will maintain documentation of negative tuberculosis test for all staff and volunteers.	03/30/2022
R 400.8131	A staff member was missing certification of	Staff will receive training or certification in CPR/FA within 90 days of being hired.	03/30/2022

	CPR/FA within 90 days of being hired.		
R 400.8131	Staff did not have a minimum of 16 hours of professional development or maintain proper documentation of training.	All staff will complete a minimum of 16 hours of annual training and maintain proper documentation.	03/30/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Sharon VanOrd, Licensing Consultant
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 (517) 242-5029