



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

DR BEVERLY WALKER
GRIFFEA
DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 5/2/2024
Date of Report: 7/25/2024

Licensee Name(s)	License Number
St. Johns Public Schools	DC190342405
Capacity	Facility Name
134	Oakview South GSRP & Adventure Club
Program Type	Licensee Designee(s)
Center	Heather Reed Michael James Winkel
Central Administrator(s)	Program Director(s) Name
	Jennette Billings Qualifications: R 400.8113(7)(d) (9). Date PD Approved: 7/7/2024
Facility Address	Mailing Address
1400 S. Clinton St. Johns, MI, 48879	501 W. Sickles St. Johns, MI, 48879
Facility Phone Number	Facility Email Address
9892274500	winkelm@sjredwings.org

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Sharon VanOrd found 14 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 7/25/2024. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Sharon VanOrd, at (517) 242-5029. In the event that Sharon VanOrd is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
638	14	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 47	10 : 6	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
39 : 39	6 : 6	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Environmental Health Inspection	3/14/2024	Approved

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8161(3)	Emergency procedures. The plans required by subrule (1)(a) to (d) of this rule must be posted in a place visible to staff and parents.	Emergency procedures posted are not complete.	Violation Established

R 400.8161(4)	<p>Emergency procedures. The crisis management plan required by subrule (2) of this rule must be maintained in a place known and easily accessible to all personnel.</p>	Crisis management plan was posted in the hallway.	Violation Established
722.115n(1)	<p>Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department. Except as otherwise provided in subsection (13), when a person, partnership, firm, corporation, association, governmental organization, or nongovernmental organization applies for or applies to renew a license to operate a child care center, group child care home, or family child care home under section 5m and before a group child care home or family child care home allows an individual to be a member of the household, or a child care center, group child care home, or family child care home allows an individual to become a child care staff member, the department shall do all of the following:</p>	<p>Licensee Designees Michael Winkel and Heather Reed allowed a child care staff member to work with children for three weeks while lead teacher was out on scheduled medical leave without finger printing and ensuring the staff member was eligible to work with children. Licensee Designee Michael Winkel was aware this was a violation; however, he chose not to finger print the child care staff member.</p>	Violation Established

R 400.8112(2)(a)	Comprehensive background check; fingerprinting. Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc . The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.	Licensee Designees Michael Winkel and Heather Reed did not ensure one child care staff member completed a consent and disclosure form.	Violation Established
R 400.8112(2)(e)	Comprehensive background check; fingerprinting. Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.	Licensee designees Michael Winkel and Heather Reed are not maintaining child care background check portal connecting, disconnecting, or withdrawing child care staff in a timely manner.	Repeat Violation Established Reference: : 5/17/2023 :Violation Established;
R 400.8113(1)	Program director qualifications; responsibilities. Before hiring a new program director, a licensee or licensee designee shall submit a	Licensee Designees Michael Winkel and Heather Reed hired a new program director for the center without notifying the department.	Violation Established

	completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials of the proposed program director to the department for review and approval.		
R 400.8110(1)(c)	Applicant; licensee; licensee designee; requirements. Be responsible for compliance with the act and these rules.	Licensee Designees Michael Winkel and Heather Reed are not complying with the acts and rules.	Violation Established
R 400.8131(1)	Professional development requirements. The center shall provide an orientation about the center's policies and practices and these administrative rules for all personnel hired after the effective date of these rules and before unsupervised contact with children.	Multiple staff have not received orientation before unsupervised contact.	Repeat Violation Established Reference: : 5/17/2023 :Violation Established;
R 400.8131(6)	Professional development requirements. All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:	Four child care staff members did not complete 16 hours of annual training in 2022 and two child care staff members did not complete 16 hours of annual training in 2023.	Repeat Violation Established Reference: : 3/9/2022 :Violation Established;


R 400.8131(10)	<p>Professional development requirements. All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.</p>	Three child care staff members did not complete pediatric/child/adult CPR/first aid training within 90 days of hire	<p>Repeat Violation Established</p> <p>Reference: : 3/9/2022 :Violation Established;</p>
R 400.8131(12)	<p>Professional development requirements. When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete</p>	Two child care staff members did not complete Health and Safety 2023 update within 6 months.	Violation Established

	the activity within 6 months of the notice.		
R 400.8131(3)	Professional development requirements. Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	One child care staff member did not complete shaken baby/abusive head trauma/child maltreatment/recognition and reporting child abuse and neglect training prior to caring for children	Violation Established
R 400.8131(4)	Professional development requirements. Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.	One child care staff member did not complete prevention and control of infectious disease, including immunizations training prior to caring for children	Violation Established
R 400.8122(5)(g)	Lead caregiver; qualifications; responsibilities. Education of high school diploma or GED with 6 semester hours, 9 CEUs, or a combination to equal 90 clock hours of coursework in early childhood education, child development, or a child-related field with 3,840 hours of experience.	Licensee Designees Michael Winkel and Heather Reed appointed a child care staff member to be lead prior to reviewing transcripts. Child care staff member does not have a sufficient amount of semester hours or CEUs to qualify for lead for a preschool group of children.	Violation Established

Technical Assistance	
Rule Number	Rule

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM		

Bureau Recommendation
You have submitted an acceptable corrective action plan. I recommend increased monitoring and issuance of a regular license.

Approved By:			
	07/25/2024		
Sharon VanOrd	Date		
Licensing Consultant			