



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

March 11, 2022

Jason Gnegy  
St. Johns Public Schools  
501 W. Sickles  
St. Johns, MI 48879

RE: License #: DC190342405  
**Oakview South GSRP & Adventure Club**  
**1400 S. Clinton**  
**St. Johns, MI 48879**

Dear Mr. Gnegy:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/09/2022, I found 3 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8131(10) Professional development requirements.**
- R 400.8131(11) Professional development requirements.**
- R 400.8131(6)(a-h) Professional development requirements.**

Due to the violations, you must send us a corrective action plan by 04/01/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

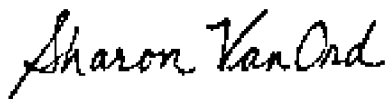
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Sharon VanOrd, Licensing Consultant  
 Bureau of Community and Health Systems  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (517) 242-5029

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC190342405

**Licensee Name:** St. Johns Public Schools

**Licensee Address:** 501 W. Sickles  
St. Johns, MI 48879

**Licensee Telephone #:** (989) 227-4050

**Licensee/Designee:** Jason Gnegy, Designee

**Name of Facility:** Oakview South GSRP & Adventure Club

**Facility Address:** 1400 S. Clinton  
St. Johns, MI 48879

**Facility Telephone #:** (989) 227-4500

**Original Issuance Date:** 09/16/2013

**Capacity:** 134

**Age Range:** Ages 3 years 6 months Thru 12 years

**Program Components:** GSRP  
TRANSPORTATION  
PRESCHOOL  
HEAD START  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/09/2022  
 Date of Environmental Health Inspection: 02/16/2022  
 Date of Fire Safety Inspection: 02/24/2022  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 07/19/2016

		No. of Records Reviewed
No. of children enrolled in care	34	10
No. of staff employed	8	8
No. of volunteers	0	0
No. of children present at time of inspection	25	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	25	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: 1, 6, 7, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, gymnasium, media center, cafeteria, and the extended learning rooms between rooms 6 and 7, 11 and 12, 13 and 14, 17 and 18, 19 and 20.  
 Approved Program Director: : Ms. Monica Leikert, Ms. Riley Hicks, and Ms. Shawn Gilbert are approved program directors  
 Approved Central Administrator: Mr. Jason Gnegy  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection I observed free choice, lunch service, transitions, and rest period. Child care staff move throughout the rooms meeting children’s needs. Classrooms are well organized and have a sufficient amount of developmentally appropriate equipment for children to choose from.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8131 Professional development requirements.**

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Child care staff members Ms. Mancuso, Ms. Ryan, and Ms. Gudbrandson have not been training in CPR and First Aid. It is a requirement within 90 days of being hired.

**R 400.8131 Professional development requirements.**

(11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.

Child care staff members Ms. Gregory, Ms. Sillman, Ms. Leikert, Ms. Gilbert, and Ms. Hicks stated they completed required professional development in 2021; however, verification of training was not kept of file at the center or online at MiRegistry.

**R 400.8131 Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.

- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

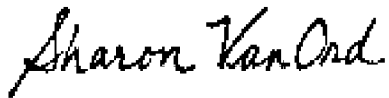
While onsite I reviewed child care staff members Ms. Mancuso, Ms. Ryan, and Ms. Gudbrandson files. Each staff member's file lacked 16 hours of annual training for 2020 and 2021.

**Technical assistance was provided for the following:**

- R 400.8161(3) Emergency procedures posted do not align with the emergency procedures in the handbook. Please post a copy of the emergency procedures from the handbook (1(a) to (d)) visible to staff and parents.
- R 400.8161(4) Crisis management plan in the parent handbook should be removed and maintained in a place known and easily accessible to all personnel; however, not posted in a place visible to staff or parents.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



03/11/2022

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Sharon VanOrd  
Licensing Consultant

Date