



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 18, 2023

Mike Winkel
St. Johns Public Schools
501 W. Sickles
St. Johns, MI 48879

RE: License #: DC190338994
Gateway North GSRP & Adventure Club
915 N. Lansing Rd.
St. Johns, MI 48879

Dear Mr. Winkel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/15/2023, I found 5 violations. The violations are listed below and explained in the attached report:

- R 400.8110(9) Applicant; licensee; licensee designee; requirements.**
- R 400.8112(2)(e) Comprehensive background check; fingerprinting.**
- R 400.8113(2)(a) Program director qualifications; responsibilities.**
- R 400.8131(12) Professional development requirements.**
- R 400.8161(2)(h) Emergency procedures.**

Due to the violations, you must send us a corrective action plan by 6/8/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

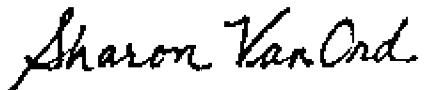
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Sharon VanOrd, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 (517) 242-5029

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC190338994
Licensee Name:	St. Johns Public Schools
Licensee Address:	501 W. Sickles St. Johns, MI 48879
Licensee Telephone #:	(989) 227-4050
Licensee/Designee:	Mike Winkel, Designee
Name of Facility:	Gateway North GSRP & Adventure Club
Facility Address:	915 N. Lansing Rd. St. Johns, MI 48879
Facility Telephone #:	(989) 227-4600
Original Issuance Date:	09/16/2013
Capacity:	80
Age Range:	Ages 4 years 9 months Thru 12 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/15/2023
 Date of Environmental Health Inspection: 01/17/2019
 Date of Fire Safety Inspection: 04/20/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	65	10
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	20	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	20	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The cafeteria, gymnasium, room 15, and room 16 are approved for child care.

Approved Program Director: Ms. Doreen Logan is the approved program director.

Approved Central Administrator: Mr. Mike Winkel is the central administrator.

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

When I arrived for the renewal inspection, twenty children were in care with three staff. Children and two staff members were outside. Children transitioned to the gymnasium where they engaged in free choice time. Child care staff use appropriate communication skills with children in care. The center has a sufficient amount of equipment for the children to choose from.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110	Applicant; licensee; licensee designee; requirements.
	(9) Within 5 business days, the licensee shall notify the department of the separation of a licensee designee, program director, or a central administrator approved under R400.8113(12), and a plan for replacement of the individual.
The licensee designee did not notify the department when program director Ms. Dow separated from employment with the center November 2022.	
R 400.8112	Comprehensive background check; fingerprinting.
	(2) An applicant or licensee shall do all of the following: (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.
The licensee designee has not maintained the center's child care background check system accurately.	
R 400.8113	Program director qualifications; responsibilities.
	(2) A program director shall be present in the center in the following manner: (a) Full time for programs operating less than 6 continuous hours.
The center operates less than 6 continuous hours per day requiring a program director to be present full time. Ms. Dow was the morning program director and separated from employment November 2022. The center has not had an approved program director in the morning since November 2022.	
R 400.8131	Professional development requirements.
	(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

The licensee designee did not ensure one staff member completed MiRegistry health and safety refresher training for 2020 and 2021. A second staff member did not complete the training in 2020, 2021, and 2022.	
R 400.8161	Emergency procedures.
	(2) The written procedures must include all of the following: (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.
The center did not have written procedures for how children with chronic medical conditions will be accommodated during each type of emergency.	
REPEAT VIOLATION ESTABLISHED Interim Report Dated 05/17/2022 Corrective Action Plan Dated 06/16/2022	
Technical assistance was provided for: <ul style="list-style-type: none"> Review R 400.8161(1)(a-e), (2)(a-h), (3), and (4) ensuring compliance with emergency procedures. Submit a copy to consultant for review. 	

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Sharon VanOrd

05/18/2023

Sharon VanOrd
Licensing Consultant

Date