



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 30, 2022

Paul Minns
Fowler Public Schools
11214 W. Kent Street
Fowler, MI 48835

RE: License #: DC190314078

RE: SI LOG #: **Fowler Preschool
11214 W. Kent Street
Fowler, MI 48835**

Dear Mr. Minns:

This letter is to advise you that the 03/25/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(e)	Licensee Designee did not accurately maintain child background system portal.	Licensee Designee will monitor and maintain portal upon adding/losing staff and quarterly.	03/09/2022
R 400.8112(1)(c)	Licensee Designee allowed Ms. Droster unsupervised contact with children prior to being finger printed through childcare background check and determined eligible, or connected.	Licensee Designee created substitute folders with required documents. Licensee Designee will inform staff when substitutes are approved, files are complete, and substitutes are eligible/connected to work with children.	03/09/2022
R 400.8131(4)	Licensee Designee did not ensure all staff completed required training prior to working with children.	Licensee designee will ensure staff complete required training. A checklist has been created and will be monitored.	04/22/2022

R 400.8131(5)(a, b, c, d, e, g)	Licensee Designee did not ensure all staff completed all required training within 90 day period.	Licensee designee will ensure staff complete required training. Training will be monitored within employee file and MiRegistry.	04/15/2022
R 400.8131(6)(a-h)	Licensee did not ensure all staff members completed 16 hours of professional development annually.	Licensee Designee in coordination with Clinton County GSRP PD, will ensure staff members will complete 16 hours of professional development and record within employee file.	05/26/2022
R 400.8143(1)	Child information cards were observed to be incomplete.	Child information cards will be reviewed for compliance at registration/enrollment.	04/15/2022
R 400.8143(6)	Upon review of files, one child physical was missing and not received within 30 days of initial attendance.	Physicals will be reviewed for completeness during registration. If physical not received within 30 days of initial attendance, the student will not be permitted to attend.	04/15/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Sharon VanOrd, Licensing Consultant
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 611 W. Ottawa Street
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 Lansing, MI 48909
 (517) 242-5029