



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

## Amended Report

March 30, 2022

Susie Schlehuber  
Lake Superior Academy  
PO Box 46  
Dafter, MI 49724

RE: License #: DC170381621  
**Lake Superior Academy**  
**8936 S Mackinac Trail**  
**Sault Ste Marie, MI 49783**

Dear Ms. Schlehuber:

Attached is your renewal inspection report. Rule citation R400.8122(9) was removed from this report; this rule was cited in error. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 2/15/2022, I found *10 violations*. The violations are listed below and explained in the attached report:

- R 400.8112(2) Comprehensive background check; fingerprinting.
- R 400.8122(9) Lead caregiver; qualifications; responsibilities.
- R 400.8131(3) Professional development requirements.
- R 400.8131(4) Professional development requirements.
- R 400.8131(5) Professional development requirements.
- R 400.8131(6) Professional development requirements.
- R 400.8131(8) Professional development requirements.
- R 400.8131(12) Professional development requirements.
- R 400.8134(3)(a) Hand washing.
- R 400.8143(1) Children's records.

Due to the violations, you must send us a corrective action plan by 3/17/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan and “A” rated environmental health inspection, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>

Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0
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Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730 .

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

## Cheree Riley

Cheree Riley, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(989) 619-1651

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC170381621
<b>Licensee Name:</b>	Lake Superior Academy
<b>Licensee Address:</b>	PO Box 46 Dafter, MI 49724
<b>Licensee Telephone #:</b>	(906) 259-1168
<b>Licensee/Designee:</b>	Susie Schlehuber, Designee
<b>Name of Facility:</b>	Lake Superior Academy
<b>Facility Address:</b>	8936 S Mackinac Trail Sault Ste Marie, MI 49783
<b>Facility Telephone #:</b>	(906) 259-1168
<b>Original Issuance Date:</b>	09/05/2017
<b>Capacity:</b>	45
<b>Age Range:</b>	Ages 5 years 0 months Thru 12 years
<b>Program Components:</b>	SCHOOL AGE BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 02/15/2022  
 Date of Environmental Health Inspection: None  
 Date of Fire Safety Inspection: 12/15/2021  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	55	20
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	12	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	12	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The approved child use space includes the original building and new classroom located to the west of the original building at Lake Superior Academy.

Approved Program Director: Ms. Susie Schlehner is the approved program director.

Approved Central Administrator: none

Approved Variances: none

Key Indicator Inspection: no

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection the programming I observed included the following: arrival, snack, free play and departure. I observed the caregivers’ interactions with the children in care to be developmentally appropriate and responsive to their needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8112            Comprehensive background check; fingerprinting.**

**(2) An applicant or licensee shall do all of the following:**

**(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.**

The fingerprinting paperwork was not on file for child care staff members Susie Schlehuber and Sandy Holloway.

**R 400.8131            Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Child care staff members Susie Schlehuber, Sandy Holloway and Stefani Clark did not complete the 2021 MiRegistry health and safety refresher.

**REPEAT VIOLATION ESTABLISHED**  
**Inspection Report Dated 04/29/2021**  
**Corrective Action Plan Dated 04/29/2021**

**R 400.8131            Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Child care staff members Susie Schlehuber and Sandy Holloway did not complete training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

**REPEAT VIOLATION ESTABLISHED**  
**Inspection Report Dated 04/29/2021**  
**Corrective Action Plan Dated 04/29/2021**

**R 400.8131 Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Child care staff members Susie Schlehuber and Sandy Holloway did not complete training on prevention and control of infectious disease training, including immunizations.

**REPEAT VIOLATION ESTABLISHED**  
**Inspection Report Dated 04/29/2021**  
**Corrective Action Plan Dated 04/29/2021**

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Child care staff members Susie Schlehuber and Sandy Holloway did not complete training on the following:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

**REPEAT VIOLATION ESTABLISHED**  
**Inspection Report Dated 04/29/2021**  
**Corrective Action Plan Dated 04/29/2021**

**R 400.8131 Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Child care staff members Susie Schlehuber, Sandy Holloway, Keri Landry and Stefani Clark did not complete the required 16 clock hours of training in 2020 and 2021. Child care staff member Susie Schlehuber completed four clock hours in 2020 and four clock hours in 2021, child care staff member Sandy Holloway completed four clock hours in 2020, child care staff member Stefani Clark completed 12 clock hours in 2020 and Keri Landry completed two clock hours in 2020 and three clock hours in 2021.

**R 400.8131 Professional development requirements.**

(8) An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.

There was no professional development plan on file at the center.

**REPEAT VIOLATION ESTABLISHED- Previous Rule R400.8131(5)**

**LSR 03/27/2018**

**Corrective Action Plan Dated 06/01/2018**

**R 400.8134            Hand washing.**

(3) Staff and volunteers shall ensure that children wash their hands at all of the following times:

(a) Before meals, snacks, or food preparation experiences.

Staff did not ensure that children washed their hands before snack.

**R 400.8143            Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

I reviewed 20 child information cards. The following information was missing: (20) date of admission, (9) mother and or father's employer and or employer telephone number, (2) physician telephone number, (8) permission for emergency medical treatment and (1) date parent signed.

**REPEAT VIOLATION ESTABLISHED**

**Inspection Report Dated 04/29/2021**

**LSRs Dated 03/10/2020 and 03/27/2018**

**Corrective Action Plans Dated 04/29/2021 and 04/23/2020 and 06/01/2018**

During the exit conference, I provided technical assistance and consultation on the following: a child care licensing rule book must be posted in each classroom, the recall list must be updated and the criminal history check notice posted in each classroom needs to be updated.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan and "A" rated environmental health inspection, I recommend issuance of a regular license to this child care center.

**Cheree Riley**

03/30/2022

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Cheree Riley  
Licensing Consultant

Date



03/30/2022

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Rose A. Rafferty  
Manager

Date