



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 11, 2022

Wendy Peterson
Rudyard Area Schools
11185 W Second St
Rudyard, MI 49780

RE: License #: DC170341787
Rudyard Area Schools
11185 W Second St
Rudyard, MI 49780

Dear Ms. Peterson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/8/2022, I found *ten violations*. The violations are listed below and explained in the attached report:

- MCL 722.115n** **Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.**

- R 400.8125(5)** **Staff; volunteer; requirements.**

- R 400.8128** **Staff; volunteer; tuberculosis.**

- R 400.8131(10)** **Professional development requirements.**

- R 400.8131(12)** **Professional development requirements.**

- R 400.8131(3)** **Professional development requirements.**

- R 400.8131(6)** **Professional development requirements.**

- R 400.8143(6)** **Children's records.**

- R 400.8161(7)** **Emergency procedures.**

- R 400.8330(10)** **Food services and nutrition generally.**

Due to the violations, you must send us a corrective action plan by 3/31/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| During calendar year 2021: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |

| | |
|---|---|
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |
|---|---|

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730 .

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Cheree Riley

Cheree Riley, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(989) 619-1651

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC170341787

Licensee Name: Rudyard Area Schools

Licensee Address: 11185 W Second St
Rudyard, MI 49780

Licensee Telephone #: (906) 495-5323

Licensee/Designee: Wendy Peterson, Designee

Name of Facility: Rudyard Area Schools

Facility Address: 11185 W Second St
Rudyard, MI 49780

Facility Telephone #: (906) 478-3771

Original Issuance Date: 09/19/2013

Capacity: 20

Age Range: Ages 2 years 6 months Thru 5 years 11 months

Program Components: GSRP
TRANSPORTATION
PRESCHOOL
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/08/2022
 Date of Environmental Health Inspection: 03/03/2022
 Date of Fire Safety Inspection: 02/11/2022
 Date of Lead Hazard Risk Assessment, if applicable: 07/16/2019
 Date of Documentation of Playground Compliance, if applicable: 08/12/2012

| | | No. of Records Reviewed |
|---|-------------------------------------|-------------------------|
| No. of children enrolled in care | 17 | 17 |
| No. of staff employed | 3 | 3 |
| No. of volunteers | 0 | 0 |
| No. of children present at time of inspection | 8 | |
| No. of staff present at time of inspection | 3 | |
| No. of volunteers present at time of inspection | 0 | |
| No. of children interviewed/observed | 8 | |
| Persons Interviewed: | | |
| Licensee/Licensee Designee | <input checked="" type="checkbox"/> | |
| Program Director | <input type="checkbox"/> | |
| Caregiving staff | <input checked="" type="checkbox"/> | |

Approved Child Use Space: The approved child use space includes classroom 124 and the multi-purpose room located in the Ruyard school building.

Approved Program Director: Ms. Lisa Lemmerman is the approved program director.

Approved Central Administrator: none

Approved Variances: none

Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspection the programming I observed included the following: free play, clean up, large group activity, snack, story time and outside play. I observed the caregivers' interactions with the children in care to be developmentally appropriate and responsive to their needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.115n Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.

- (1) Except as otherwise provided in subsection (13), when a person, partnership, firm, corporation, association, governmental organization, or nongovernmental organization applies for or applies to renew a license to operate a child care center, group child care home, or family child care home under section 5m and before a group child care home or family child care home allows an individual to be a member of the household, or a child care center, group child care home, or family child care home allows an individual to become a child care staff member, the department shall do all of the following:
- (a) Review its database of individuals with previous disciplinary action within a child care center, group child care home, or family child care home or an adult foster care facility.
 - (b) Conduct a search of the individual through the national sex offender registry.
 - (c) Request a search of the individual through all state criminal registries or repositories for any states of residence in the past 5 years.
 - (d) Request that the department of state police perform a criminal history check on the individual, child care staff member, or adult member of the household.

There was no verification that the substitute child care staff member present during the on-site inspection completed fingerprinting in the Michigan child care background check (CCBC) system.

R 400.8125 Staff; volunteer; requirements.

- (5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:**
- (a) The individual is aware that abuse and neglect of children is against the law.**
 - (b) The individual has been informed of the center's policies on child abuse and neglect.**

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

The substitute child care staff member present during the on-site inspection did not have a written signed statement on file.

**REPEAT VIOLATION ESTABLISHED
Inspection Report Dated 05/13/2021
Corrective Action Plan Dated 05/14/2021**

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Child care Lisa Lemmerman did not have verification of TB status on file.

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Child care staff members Lisa Lemmerman and Wanda Hoolsema-Mitchell did not have valid First Aid.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge

the document or complete the activity within 6 month of the notice.

Child care staff member Lindsey Vansloten did not complete the 2021 miregistry update.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

There was no verification that the substitute child care staff member present during the on-site inspection completed training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Child care staff member Lindsey Vansloten did not complete 16 clock hours of training annually in 2020 and 2021; She completed 11 clock hours in 2020 and none in 2021.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

- (a) For an infant, within the preceding 3 months.
- (b) For toddlers, within the preceding 6 months.
- (c) For preschoolers, within the preceding 12 months.

One of the 17 child files reviewed did not have a physical on file.

R 400.8161 Emergency procedures.

(7) A written log indicating the date and time of fire and tornado drills must be kept on file at the center.

There was no fire and tornado drill log on file for the 2020-2021 school year.

R 400.8330 Food services and nutrition generally.

(10) Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.

There were no breakfast and snack menus posted for parents.

During the exit conference, I provided technical assistance and consultation on the following: children's records and a center rule book and recall list must be posted for parents.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Cheree Riley

03/11/2022

Cheree Riley
Licensing Consultant

Date