



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 13, 2021

Wendy Peterson
Rudyard Area Schools
11185 W Second St
Rudyard, MI 49780

RE: License #: DC170341787
Rudyard Area Schools
11185 W Second St
Rudyard, MI 49780

Dear Ms. Peterson:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/13/2021. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the on-site inspection the programming I observed included the following: free play, story time, clean up and recall. I observed the caregivers' interactions with the children in care to be developmentally appropriate and responsive to their needs.

The violations that were found are:

R 400.8113 Program director qualifications; responsibilities.

(1) Before hiring a new program director, a licensee or licensee designee shall submit a completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials of the proposed program director to the department for review and approval.

Licensee Wendy Peterson did not submit a completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials of the proposed program director to the department for review and approval before hiring Lisa Lemmerman.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

There was no written and signed statement regarding abuse and neglect on file for child care staff member Wanda Mitchell.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

I reviewed 10 child information cards. The following information was missing: (3) permission for emergency medical treatment.

**REPEAT VIOLATION ESTABLISHED
LSR Dated 04/16/2018
Corrective Action Plan Dated 04/10/2018**

Due to the violations, you must send us a corrective action plan by 6/2/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Cheree Crudo, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave., Suite 3
Gaylord, MI 49735
(989) 619-1651