



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 10/12/2023  
**Date of Report:** 10/23/2023

Licensee Name(s)	License Number
Training Wheels Childcare Center, Inc.	DC150406365
Capacity	Facility Name
45	Training Wheels Childcare Center, Inc.
Program Type	Licensee Designee(s)
Center	Kaitlynn Elizabeth Alward Emma Lyn McGuire
Central Administrator(s)	Program Director(s) Name
	Kaitlynn Elizabeth Alward <b>Qualifications:</b> R 400.8113(7)(e) (9). <b>Date PD Approved:</b> //
Facility Address	Mailing Address
951 Mill Street, East Jordan, MI, 49727	P.O. Box 371, East Jordan, MI, 49727
Facility Phone Number	Facility Email Address
2315367290	trainingwheelscc@gmail.com

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Codie Mayhew found 2 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 10/12/2023. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Codie Mayhew, at 231-342-5006. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
763	2	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10:	10:	0:
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
21: 21	9: 9	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
<i>Fire Safety Provision's form</i>	<i>10/02/2023</i>	<i>Approved – A Rating</i>
<i>Environmental Health Inspection</i>	<i>02/26/2021</i>	<i>A Rating</i>


<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8125(3)	Staff; volunteer; requirements. All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.	During the inspection, I found that ISD staff members Amy Richards and Laura Snyder did not have a PSOR completed prior to being at the center as a supervised volunteer.	Violation Established

R 400.8125(5)	Staff; volunteer; requirements. A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:	During the inspection, I found that ISD staff members Amy Richards and Laura Snyder did not have a signed abuse and neglect statement prior to being at the center as a supervised volunteer.	Violation Established
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Technical Assistance	
Rule Number	Rule
R 400.8182(3)	In each room or well-defined space, the maximum group size and ratio of child care staff members to children, including children related to a staff member or the licensee, must be as shown in Table 4:
R 400.8330(24)(c)	Sitting with toddlers during meal times.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
06:30 AM To 5:30 PM	06:30 AM To 5:30 PM	06:30 AM To 5:30 PM	06:30 AM To 5:30 PM	06:30 AM To 5:30 PM		

Bureau Recommendation
I recommend the issuance of a regular license.

Approved By: Codie Mayhew			
Codie Mayhew Licensing Consultant	Date		10/23/2023