



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

6/24/2024

Emma McGuire
Training Wheels Childcare Center, Inc.
951 Mill Street
East Jordan, MI, 49727

License Number: DC150406365

Dear Emm McGuire,

This letter is to advise you that the // corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Case Complaint, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

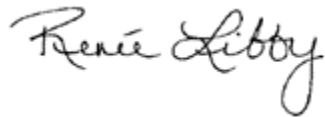
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8185(2)	Licensee designee Emma McGuire and LC 1 did not implement a primary caregiving system so that each toddler had a primary caregiver. LC 1 stated that they tag team the care of toddlers in the young toddler room and that she does most of the diaper changes.	Primary caregivers were reassigned by the Program Director/lead toddler caregiver in the Tiny Tot room during the week of 5/27/2024 so that each child now has a primary caregiver. A message was sent out to parents by licensee designee Emma McGuire on 6/20/2024 informing them of the primary caregiver list posting location, and who their child's primary caregiver is. The plan moving forward is to have primary caregiver lists posted in the classroom. When new children enroll, parents will be informed about who their child's primary caregiver is, and this information will be updated when children move rooms.	As of 6/20/2024 and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Renee Libby at (231) 357-3087 or libbyr@michigan.gov. In the event that Renee Libby is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby". The signature is written in black ink and is positioned below the word "Sincerely,".

Renee Libby, Licensing Consultant