



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 1, 2022

Tricia Petrosky  
 Charlevoix Public Schools  
 13513 Division St.  
 Charlevoix, MI 49720

RE: License #: DC150401993  
**Little Rayders Preschool**  
**108 E. Garfield**  
**Charlevoix, MI 49720**

Dear Ms. Petrosky:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/25/2022, I found 2 violation(s) listed below and explained in the attached report:

- R 400.8161(1)(e) Emergency procedures.**
- R 400.8161(2)(h) Emergency procedures.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Codie Mayhew". The signature is written in a cursive, slightly slanted style.

Codie Mayhew, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 342-5006 – Cell  
(517) 284-9730- Main  
(517)-763-0217- Fax  
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC150401993

**Licensee Name:** Charlevoix Public Schools

**Licensee Address:** 13513 Division St.  
Charlevoix, MI 49720

**Licensee Telephone #:**

**Licensee/Designee:** Tricia Petrosky, Designee

**Name of Facility:** Little Rayders Preschool

**Facility Address:** 108 E. Garfield  
Charlevoix, MI 49720

**Facility Telephone #:** (231) 547-8143

**Original Issuance Date:** 01/07/2020

**Capacity:** 100

**Age Range:** Ages 3 years 0 months Thru 12 years

**Program Components:** GSRP  
PRESCHOOL  
SCHOOL AGE  
FOOD SERVICE  
BEFORE/AFTER SCHOOL

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/25/2022  
 Date of Environmental Health Inspection: 10/14/2021  
 Date of Fire Safety Inspection: 05/26/2022  
 Date of Lead Hazard Risk Assessment, if applicable: 12/05/2019  
 Date of Documentation of Playground Compliance, if applicable: 12/19/2019

		No. of Records Reviewed
No. of children enrolled in care	100	34
No. of staff employed	16	8
No. of volunteers	4	4
No. of children present at time of inspection	17	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	17	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Classroom 416, Classroom 418, the gym, the cafeteria, and the maker's room are approved for child use.

Approved Program Director: Tricia Petrosky

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, I observed 17 children in classroom 418. Classroom 416 and the afterschool program had already ended for the school at the time of this inspection. While onsite, I observed lunch, free play, outdoor play, and programming. All child care staff members were observed being nurturing toward the children and engaging with them during lesson plans. During lunch, a child care staff member was seated at each table with the children. There was a sufficient amount

of developmentally age-appropriate equipment in each classroom accessible to the children. While onsite, staff presented their butterfly garden science project where children observed the transition of a caterpillar transitioning into a butterfly during the school year. The outdoor play area is located out of the second exit of each classroom. It is entirely fenced in, and it features a large climber with a slide, a sandbox, and various outdoor play equipment.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8161            Emergency procedures.**

(1) Written procedures for the care of children and staff for each of the following emergencies must be developed and implemented:

(e) Crisis management including, but not limited to, intruders, active shooters, bomb threats, and other man-made events.

Ms. Petrosky did not ensure that the crisis management plan included a plan for bomb threats.

**R 400.8161            Emergency procedures.**

(2) The written procedures must include all of the following:

(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Ms. Petrosky did not ensure that a plan was developed for children with a chronic medical condition will be accommodated in each type of emergency. During the inspection, I found that the center did not have a plan for a child with a penicillin allergy and a child with an allergy to fragrance in lotions and wipes.

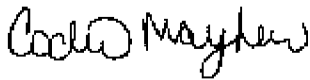
**Technical Assistance and Consultation were provided on the following:**

- **Technical Assistance:** Please complete a Licensing Summary Sheet and place it in the front of the licensing notebook.
- I provided guidance on supervised and unsupervised paperwork requirements.
- We discussed that digital signatures cannot be used on the consent and disclosure forms. Please have staff sign next to their digital signature on their consent and disclosure forms.

- I provided guidance on emergency plans. There needs to be a separate plan for intruders and active shooters.
- **R 400.8340(3)-Technical Assistance:** I provided guidance on food furnished in a same day supply by a parent needs to be dated.
- **R 400.8380(1)-Technical Assistance:** Please ensure that storage bags and plastic bags are stored so they are not accessible to children. Please review Technical Assistance for this rule.

#### IV. RECOMMENDATION

I recommend the issuance of a regular license.



06/01/2022

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Codie Mayhew  
Licensing Consultant

Date