



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

3/19/2024

Kelly Sedwick  
NMCAA Preschool - Boyne  
321 S. Park St., Boyne City, MI 49712

License Number: DC150262066

Dear Kelly Sedwick,

This letter is to advise you that the 3/19/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1)	During the renewal inspection, I reviewed 10 child information cards. Out of the 10 child information cards, seven cards were missing information in one or more sections.	To achieve compliance Nick Follette will have parents review their child's information card and have the parents fill in any missing information. Nick Follette and Kelly Sedwick will ensure compliance is maintained by reviewing Child Information Records with parents at time of enrollment and by performing Child File Reviews twice a year.	3/22/24
R 400.8380(1)	During the renewal inspection, I observed clutter throughout the classroom. There were several boxes piled on top	To achieve compliance Nick Follette will do a deep clean of the classroom. He will declutter all areas of the	3/22/24

	<p>of the cabinets which created a hazard for falling materials when the upper cabinets were pulled open. There was also a gray plastic tote tilted forward sitting on a small wooden shelf next to the children's cubbies which could easily fall on a child. The countertops and cabinets presented with various boxes, plastic totes, tinfoil containers, loose papers, plastic tubs, an art supplies. While onsite, the program director moved most of the materials I identified as falling hazards on top of the cabinets and the gray plastic tote on the wooden shelf.</p>	<p>classroom and remove items that are no longer needed. He will move things from the top of the cabinets and remove the clutter from the counter tops. To maintain compliance Nick Follette will continue to declutter the classroom daily by storing things in the cabinets. Nick Follette and Kelly Sedwick will do a safe environment checklist two times a year. Kelly Sedwick will look for clutter and safety hazards at her Monthly visits.</p>	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Codie Mayhew, Licensing Consultant