



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 21, 2022

Shannon Phelps
Kelly Sedwick
Northwest Michigan Community Action Agency Inc
3963 Three Mile Rd
Traverse City, MI 49686

RE: License #: DC150262066

NMCAA Preschool - Boyne
321 S. Park St.
Boyne City, MI 49712

Dear Ms. Sedwick:

This letter is to advise you that the 03/21/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8350(5)	During the inspection, I recorded the water temperature in the men's restroom at 125.1 and 124.9 degrees Fahrenheit. I recorded the water temperature in the women's restroom at 128.5 and 127.9 degrees Fahrenheit.	Ms. Sedwick (the licensee designee) has contacted the school to lower the hot water temperature. Ms. Sedwick will test the hot water to ensure it is not above 120 degrees Fahrenheit. To maintain compliance, she will routinely check the water temperature and the lead teacher will check the water temperature twice a year when he completes the safe environment checklist. The licensee designee Kelley Sedwick will also check the water temperature twice a	03/25/2022

		year when she completes the safe environment checklist.	
--	--	---	--

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Codie Mayhew, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 342-5006 – Cell
 (517) 284-9730- Main
 (517)-763-0217- Fax
 MayhewC@michigan.gov