



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 4/25/2024
Date of Report: 4/29/2024

Licensee Name(s)	License Number
East Jordan Public Schools	DC150249574
Capacity	Facility Name
100	East Jordan Elementary and PREP
Program Type	Licensee Designee(s)
Center	Carla Ann Vron dran Carla A Vron dran
Central Administrator(s)	Program Director(s) Name
Carla Ann Vron dran Carla A Vron dran	Tamara Kraemer Qualifications: R 400.8113(7)(b) (12). Date PD Approved: 11/29/2016
Facility Address	Mailing Address
304 Fourth Street, East Jordan, MI, 49727	304 Fourth St, East Jordan, MI, 49727
Facility Phone Number	Facility Email Address
2315367564	cvron dran@ejps.org

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Codie Mayhew found 12 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 5/19/2024. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Codie Mayhew, at 231-342-5006. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
660	12	9
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 100	5 : 19	6 : 8
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
64 : 64	15 : 15	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Due to the health and safety professional development training violation(s), all of the facility's child care staff members must complete the required training by 5/9/2024. This must be included in the facility's corrective action plan.

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Fire Safety Provision's form signed by the superintendent.	3/12/2023	A Rated
Environmental Health Inspection	1/17/2024	A Rated

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8380(8)	Maintenance of premises. A lead hazard risk assessment must be completed by a certified lead risk assessor on all centers built before 1978. Any lead hazards identified must be addressed as noted in the lead hazard risk assessment report before issuance of the original license. The results of the assessment must be kept on file at the center. Centers that operate in a school building serving only school-age children are exempt from the requirements in this rule.	During the renewal inspection, I was informed by child care staff members from A 6 that they have been utilizing the Art Room (C2) and the large gymnasium without prior approval from the department and completing a Lead Hazard Risk Assessment for these rooms. The school was built in 1966 and it has not been renovated.	Violation Established
R 400.8125(3)	Staff; volunteer; requirements. All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.	During the renewal inspection, I identified nine supervised volunteers working in classrooms at the center. Of the nine, I found three with no PSOR completed on file.	REPEAT VIOLATION ESTABLISHED LSR DATED: 09/01/2020 CORRECTIVE ACTION PLAN DATED: 09/21/2020 INTERIM REPORT DATED: 04/25/2022 CORRECTIVE ACTION PLAN DATED: 05/08/2023
R 400.8125(5)	Staff; volunteer; requirements. A written statement must be signed and dated by staff and volunteers at the time of hiring or before	During the renewal inspection, I identified nine supervised volunteers working in classrooms at the center. Of the nine, I found four with no	REPEAT VIOLATION ESTABLISHED INTERIM REPORT DATED: 04/25/2022 CORRECTIVE

	volunteering indicating all of the following information:	signed abuse and neglect statement on file.	ACTION PLAN DATED: 05/08/2023
R 400.8131(3)	Professional development requirements. Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	During the renewal inspection, I found that child care staff member Zoey Caverly has been working at the center since October 2023 without having completed the Health and Safety Trainings outlined in Module A.	REPEAT VIOLATION ESTABLISHED LSR DATED: 09/01/2020 CORRECTIVE ACTION PLAN DATED: 09/21/2020
R 400.8131(4)	Professional development requirements. Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.	During the renewal inspection, I found that child care staff member Zoey Caverly has been working at the center since October 2023 without having completed the Health and Safety Trainings outlined in Module A.	Violation Established
R 400.8131(5)	Professional development requirements. Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings,	During the renewal inspection, I found that child care staff member Zoey Caverly has been working at the center since October 2023 without having completed the Health and Safety Trainings outlined in Module A, Module B, and Module C.	Violation Established

	which may count toward annual professional development hours and are available at MiRegistry:		
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	During the renewal inspection, I reviewed 10 child information cards. Out of the 10 child information cards, I found five cards missing information in one or more sections.	Violation Established
R 400.8112(2)(d)	Comprehensive background check; fingerprinting. Establish and activate an account and accurately enroll each individual listed in subrule (1) of this rule in the child care background check system.	During the renewal inspection, child care staff member Tamara Kraemer was identified as the program director on the CCBC, and she did not have one of her aliases listed (Reinhardt).	Violation Established
R 400.8110(10)	Applicant; licensee; licensee designee; requirements. Written approval from the department must be obtained before making any changes in the terms of the license, including but not limited to, adding use space, changing age groups served, changing program components, changing the capacity of the center, or making changes to a room or well-defined space	During the renewal inspection, I found that the classrooms at the center were utilizing space at the center which had not been approved by the department. Child care staff members from A6 reported to using the Art Room (Room#C2) and the large gymnasium.	Violation Established

	that will result in a change in capacity of the room or well-defined space.		
R 400.8167(3)	Indoor space. A center shall provide a floor plan of all child use areas to the department at initial licensure and before making structural changes or adding any child use space. Only space that has received prior approval for child use by the department may be used for child care.	During the renewal inspection, I found that the classrooms at the center were utilizing space at the center without having submitted a floor plan prior to use and obtaining approval from the department. Child care staff members from A6 reported to using the Art Room (Room#C2) and the large gymnasium.	Violation Established
R 400.8110(7)	Applicant; licensee; licensee designee; requirements. A child shall only be released to persons authorized by the child's parent or guardian.	During the renewal inspection, I found that a child from classroom A8 was released to ISD staff member Amy Richards without authorization from the child's parent on 04/09/2024, 04/16/2024, and 04/23/2024.	Violation Established
R 400.8380(1)	Maintenance of premises. The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.	During the renewal inspection, I observed three boxes of wax paper, two boxes of tin foil, and one box of plastic wrap on a bookcase accessible to children in classroom A8.	REPEAT VIOLATION ESTABLISHED INTERIM REPORT DATED: 04/25/2022 CORRECTIVE ACTION PLAN DATED: 05/08/2023

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8340(3)	Breast milk, formula, milk, other beverages, and food furnished in a same-day supply s must be covered and labeled with the child's first and last name and the date.
R 400.8143(6)	Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the

	physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:
R 400.8161(4)	The crisis management plan required by subrule (2) of this rule must be maintained in a place known and easily accessible to all personnel.
R 400.8173(2)	The current list of unsafe children's products that is provided by the department must be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.
R 400.8113(3)	All program directors are responsible for the general management of the center, including the following minimum responsibilities:
R 400.8113(3)(a)	Developing, implementing, and evaluating program and center policies.
R 400.8113(3)(b)	Administering day-to-day operations, including being available to address parent, child, and staff issues.
R 400.8113(3)(c)	Monitoring staff, including annual evaluations.
R 400.8113(4)	If absent from the center, the program director shall designate a child care staff member to be in charge.
R 400.8110(11)	The records required by the act and these rules must be retained for a minimum of 2 calendar years or longer as specified in these rules, and made available to the department upon request.

Hours of Operation						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
06:30 AM To 5:45 PM	06:30 AM To 5:45 PM	06:30 AM To 5:45 PM	06:30 AM To 5:45 PM	06:30 AM To 5:45 PM		

Bureau Recommendation

Upon receipt of an acceptable corrective action plan, I recommend increased monitoring and the issuance of a regular license.

Approved By:

Codie Mayhew

04/29/2024

Codie Mayhew
Licensing Consultant

Date