



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 25, 2022

Carla Vron dran  
East Jordan Public Schools  
P O Box 399  
304 Fourth St  
East Jordan, MI 49727

RE: License #: DC150249574  
**East Jordan Elementary and PREP**  
**304 Fourth Street**  
**East Jordan, MI 49727**

Dear Ms. Vron dran:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/21/2022, I found 5 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

<b>R 400.8122(5)</b>	<b>Lead caregiver; qualifications; responsibilities.</b>
<b>R 400.8131(12)</b>	<b>Professional development requirements.</b>
<b>R 400.8161(1)(e)</b>	<b>Emergency procedures.</b>
<b>R 400.8161(2)(h)</b>	<b>Emergency procedures.</b>
<b>R 400.8380(1)</b>	<b>Maintenance of premises.</b>

Due to the violations, you must send us a corrective action plan by 05/16/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (231) 342-5006 – Cell  
 (517) 284-9730- Main  
 (517)-763-0217- Fax  
 MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC150249574
<b>Licensee Name:</b>	East Jordan Public Schools
<b>Licensee Address:</b>	P O Box 399 304 Fourth St East Jordan, MI 49727
<b>Licensee Telephone #:</b>	(231) 536-7564
<b>Licensee/Designee:</b>	Carla Vron dran, Designee
<b>Name of Facility:</b>	East Jordan Elementary and PREP
<b>Facility Address:</b>	304 Fourth Street East Jordan, MI 49727
<b>Facility Telephone #:</b>	(231) 536-7564
<b>Original Issuance Date:</b>	09/20/2002
<b>Capacity:</b>	100
<b>Age Range:</b>	Ages 2 years 6 months Thru 12 years
<b>Program Components:</b>	GSRP PRESCHOOL SCHOOL AGE FOOD SERVICE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 04/21/2022  
 Date of Environmental Health Inspection: 11/08/2021  
 Date of Fire Safety Inspection: 04/12/2022  
 Date of Lead Hazard Risk Assessment, if applicable: 09/27/2017 and 08/25/2020  
 Date of Documentation of Playground Compliance, if applicable: 09/30/2009

		No. of Records Reviewed
No. of children enrolled in care	70	10
No. of staff employed	11	5
No. of volunteers	5	5
No. of children present at time of inspection	50	
No. of staff present at time of inspection	9	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	50	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: A6, A7, A8, A9, B5, B6, gymnasium, library, and cafeteria.  
 Approved Program Director: Carla Vrondran  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The renewal inspection was completed on 04/21/2022. The program operates a before/after school program. While onsite, I observed lunch, snack time, nap time, outdoor play, programming, and the afterschool program. There were 52 children present and 10 child care staff members. All of the classrooms had a sufficient amount of developmentally age-appropriate equipment accessible to children. All of the child care staff members were observed being caring and nurturing toward the

children. The outdoor play area is adjacent to the school building, and it features various equipment to support physical development.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8122            Lead caregiver; qualifications; responsibilities.**

(5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3:

Education      Coursework in EarlyHours of Experience  
Childhood Education,  
Child development, or a  
Child-Related Field.

a) Bachelor's degree or higher in early childhood development, or a child-related field

b) Montessori credential      with 480 hours

c) Associate's degree or higher in early childhood education or child development

d) Valid child development credential with 480 hours

e) High school diploma or GED with 12 semester hours with 960 hours

f) High school diploma or GED with 12 semester hours, 18 CEUs, or a combination to equal 180 clock hours with 1,920 hours

g) High school diploma or GED with 6 semester hours, 9 CEUs, or a combination to equal to 90 clock hours with 3,840 hours

Ms. Vrondran did not ensure that all lead teachers met one of the qualifications identified in Table 3 of this rule. During the inspection, I found that Ms. Tina Brennan did not meet the required lead caregiver qualifications for Classroom A8. Ms. Brennan reported that she has not completed her CDA, she has not taken any college courses, and she only has 5 CEUS. She is in the process of completing her CDA. Ms. Brennan reported that she has been the lead caregiver in Classroom A8 since November 30, 2020.

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Ms. Vrondran did not ensure that all required child care staff members completed the MiRegistry Refresher 2021. During the inspection, I found that child care staff member Tina Brennan had not completed the MiRegistry 2021 Refresher.

**R 400.8161 Emergency procedures.**

(1) Written procedures for the care of children and staff for each of the following emergencies must be developed and implemented:

(e) Crisis management including, but not limited to, intruders, active shooters, bomb threats, and other man-made events.

Ms. Vrondran did not ensure that the crisis management plan include a plan for a bomb threat and a plan for intruders.

**R 400.8161 Emergency procedures.**

(2) The written procedures must include all of the following:

(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Ms. Vrondran did not ensure that there was a plan for how children with chronic medical conditions will be accommodated during each type of emergency. During the inspection, I found that the fire, tornado, serious accident, and crisis management plans did not state that a plan for children with chronic medical conditions will be created to identify how the child will be accommodated in each type of emergency. In classroom A6, a plan was not developed for a child with an allergy to penicillin and for a child with a tomato allergy.

**R 400.8380                    Maintenance of premises.**

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

Ms. Ms. Vrondran did not ensure that the premises were maintained in a clean and safe condition which did not pose a threat to health or safety. During the inspection, I observed two boxes of storage bags and a box of tin foil with a perforated edge under a cupboard adjacent to the handwashing sink in Classroom A9. In Classroom A7, I observed several boxes of storage bags, a box of tin foil with a perforated edge, and two bottles of hand sanitizer accessible to children in a cupboard adjacent to the handwashing sink.

**REPEAT VIOLATION ESTABLISHED  
INTERIM DATED: 11/14/2018  
CORRECTIVE PLAN DATED: 11/14/2018**

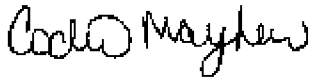
**Technical Assistance and Consultation were provided on the following:**

- I provided guidance on the Child Care Background Check (CCBC) website.
- I provided guidance on supervised volunteers being listed on the staffing plan.
- I provided the center with a copy of the new recall list.
- I provided guidance on the development of individual plans for children with chronic medical conditions including allergies.
- Corrective action plans and Corrective Action Plan Approval Letters need to be in the Licensing Notebook and the Licensing Notebook Summary Sheet needs to be updated to show the last five years of reports.
- R 400.8131(8)
- R 400.8161(8)

- R 400.8176(18)(b)

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



04/25/2022

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Codie Mayhew  
Licensing Consultant

Date