



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 1, 2021

Carla Vron dran
East Jordan Public Schools
P O Box 399
304 Fourth St
East Jordan, MI 49727

RE: License #: DC150249574
East Jordan Elementary and PREP
304 Fourth Street
East Jordan, MI 49727

Dear Ms. Vron dran:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/20/2021. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection, staff engaged in positive interactions with children during lunch, indoor play, rest time, arrival (Kid's Club), and snack (Kid's Club). Staff interactions were intentional and child centered. The classrooms were very clean and well maintained.

As a result of the inspection, I did not find any rule or law violations.

I provided licensee designees Carla Vron dran and Barb Loper with the following technical assistance:

- Ensure all consent and disclosure forms are complete (all pages present and completed).
- Child information cards: unless otherwise indicated, all requested information must be provided. If the information is not known or does not apply, "unknown" or "none" is the required response. A blank field, a line through a field or "N/A" are not acceptable responses. For example, the appropriate response would be "None" if there is not a home phone; the cell phone number should be provided in the "Cell Phone" field, not the "Home Phone" field.
- Discipline policy: must include all prohibited methods of discipline, including time out not to be used for children under three years of age.
- Other Natural and Man-Made Disasters Emergency Plan must be posted.

- Emergency plans must be posted in a place visible to all staff and parents.
- The crisis management plans must be in a place known to staff but does not have to be posted.
- The center is required to have a policy regarding a Public Sex Offender Registry (PSOR) clearance for all supervised volunteers.
- The new rule book can be downloaded at www.michigan.gov/michildcare.

| During calendar year 2020: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Pamela Walker
 Child Care Licensing Bureau
 701 S. Elmwood Ave, Suite 11
 Traverse City, MI 49684
 (231) 357-5352