



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 15, 2023

Carla Vron dran  
East Jordan Public Schools  
P O Box 399  
304 Fourth St  
East Jordan, MI 49727

RE: License #: DC150249574  
**East Jordan Elementary and PREP**  
**304 Fourth Street**  
**East Jordan, MI 49727**

Dear Ms. Vron dran:

This letter is to advise you that the 05/08/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(3)	During the inspection, supervised volunteer, Megan Cole, did not have a PSOR completed prior to having contact with children.	The licensee designee will never allow a supervised volunteer to work in the classroom until they have completed a PSOR. Staff obtained the missing PSOR for Megan Cole. To maintain compliance, the program director will ensure all paperwork is completed by all staff and supervised volunteers.	04/26/2023
R 400.8125(5)	During the inspection, I found that supervised volunteer,	The licensee designee will never allow a supervised volunteer to	04/26/2023

	Megan Cole, had not signed an abuse and neglect statement prior to working with children.	work in the classroom until they have completed all required paperwork and submitted it to the center prior to volunteering. Megan Cole has signed and submitted the abuse and neglect statement on 04/26/2023.	
R 400.8161(2)(h)	During the inspection, I found a child with asthma and a child with Periventricular Leukomalacia in Classroom A-6 with no written plan on how they would be accommodated during each type of emergency.	The program director developed a protocol for each student with chronic medical conditions listed on their child information card. The plan identifies how the child will be accommodated during each type of emergency. The two missing plans were completed on 05/02/2023 with the parents, caregivers, and program director. To maintain compliance, the program director and lead caregiver will review all documentation (child information cards) to ensure plans are completed prior to the child attending the program.	05/02/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
(231) 342-5006 – Cell  
(517) 284-9730- Main  
(517)-763-0217- Fax  
MayhewC@michigan.gov