



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 27, 2023

Carla Vrondran
East Jordan Public Schools
P O Box 399
304 Fourth St
East Jordan, MI 49727

RE: License #: DC150249574
East Jordan Elementary and PREP
304 Fourth Street
East Jordan, MI 49727

Dear Ms. Vrondran:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC150249574
Licensee Name:	East Jordan Public Schools
Licensee Address:	P O Box 399 304 Fourth St East Jordan, MI 49727
Licensee Telephone #:	(231) 536-7564
Administrator/Licensee Designee:	Carla Vron dran, Designee
Name of Facility:	East Jordan Elementary and PREP
Facility Address:	304 Fourth Street East Jordan, MI 49727
Facility Telephone #:	(231) 536-7564
Capacity:	100
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 04/26/2023, it was determined that a modification was needed to clearly identify child use space, programming, and bathrooms.

III. Methodology

04/27/2023 Modification Request Received
04/26/2023 Inspection Completed Onsite
11/08/2021 Inspection Completed-Env. Health: A
04/12/2022 Fire Safety Provision's form
08/25/2020 Lead Hazard Risk Assessment

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 04/27/2023, 09/04/2013, 08/31/2013, 09/11/2009, and 09/07/2004.

The center is located in the East Jordan Elementary School.

The following rooms have been approved as child-use space and meet the 35 square feet per child requirement:

- **Classroom A6 (formerly A5):** This room measured to be 29.3 ft. x 25.5 ft., providing a total of 747 square feet. Based on the 35 square feet per child requirement, this allows for 21 children ages 30 months and above.
- **Classroom A7:** This room measured to be 29.6 ft. x 27.5 ft., providing a total of 811 square feet. Based on the 35 square feet requirement, this allows for 23 children ages 30 months and above.
- **Classroom A8:** This room measured to be 29.6 ft. x 27.5 ft., providing a total of 811 square feet. Based on the 35 square feet requirement, this allows for 23 children ages 30 months and above.
- **Classroom A9:** This room measured to be 29.6 ft. x 27.5 ft., providing a total of 811 square feet. Based on the 35 square feet requirement, this allows for 23 children ages 30 months and above.

- **Classroom B2 (formerly B1):** This room measured to be 28 ft. x 25 ft., providing a total of 700 square feet. Based on the 35 square feet requirement, this allows for 20 children ages 30 months and above.
- **Classroom B5 (formerly B4):** This room measured to be 28 ft. x 30 ft., providing a total of 840 square feet. Based on the 35 square feet requirement, this allows for 24 children ages 30 months and above.

The center's total capacity at one time is 100 children. Even though all of the approved classrooms may have a total capacity higher than 100, the licensee designee understands that the total number of children in care at any one time cannot exceed 100.

The following rooms are approved for as additional child use space and were not used to determine the center's total capacity:

- **Small Gymnasium:** this room is 40.0 ft x 61.0 ft, providing a total of 2440 square feet. Based on 35 square feet, this allows for 64 children ages 30 months and above. The gymnasium is divided into two well-defined spaces using the basketball half court line as the divider. Each side of the gymnasium can accommodate 32 children. For children ages 30 months to 3 years, the maximum group size for a well-defined space is 16 children. For children ages 3 to 4 years of age, the maximum group size for a well-defined space is 30 children. For children ages four years and above, the maximum group size is 36.
- **Cafeteria:** This room was previously measured at a total of 1270 square feet. Based on 35 square feet per child, this allows for a capacity of 36 children ages 30 months and above. There is a portable partition which can be used to divide the cafeteria in half allowing 16 children 30 months and above in each well-defined space. For children three years and above, it allows for 18 children on each side to all for the entire room's capacity. Maximum group sizes have to be followed for each age group.
- **Library:** This room was previously measured at a total of 2121 square feet. Based on 35 square feet per child, this allows for a capacity of 60 children ages 30 months and above. The library is divided into two well-defined space. It is divided in half by using the exit door adjacent to the red hallway. For children ages 30 months to 3 years, the maximum group size for a well-defined space is 16 children. For children ages 3 to 4 years of age, the maximum group size for a well-defined space is 30 children. For children ages four years and above, the maximum group size is 36. Maximum group sizes have to be followed for each age group.

The Licensee Designee understands that if there is a mixed age group in the room, the ratio of child care staff members to children and maximum group size is based on the youngest child.

Rooms A6, A7, A8 and A9 each have two bathrooms and one sink available to the child care children. There is an additional sink in Classroom A7. Room B2 has one sink available for child care children. B5 has two bathrooms and one sink. Down the hallway from these classrooms are the girls' and boys' bathrooms. The girls' room has three toilets and three sinks. The boys' room has one toilet, two urinals and a trough-like sink with two faucets. The center has a total of 14 toilets, 15 handwashing sinks, and two urinals which supports the center's capacity.

An environmental health inspection was completed on 11/08/2021 with an "A" rating. The fire safety provision's form as signed on 04/12/2022. A Lead Hazard Risk Assessment was conducted on 09/27/2017 and 08/25/2020. A playground inspection was completed on 10/02/2009.

Terms:

The center operates Monday through Friday from 6:30 AM to 05:45 PM. The center operates year-round.

The offers before and afterschool care and it operates a summer program. There are times when the center does not operate over the summer.

Children are allowed to bring their lunch and obtain lunch from the school cafeteria. Food service is a center component.

Transportation and swimming are not program components.

V. Recommendation

I recommend the child use space, child use bathrooms, and program components listed above.



04/27/2023

Codie Mayhew
Licensing Consultant

Date