



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 8, 2023

Christine Whitmire
Heritage Southwest Intermediate School District
61682 Dailey Rd.
Cassopolis, MI 49031

RE: License #: DC140405122
Marcellus Elementary GSRP & SB
301 W. Arbor St.
Marcellus, MI 49067

Dear Ms. Whitmire:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/07/2023, I found 2 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8161 (7)	Emergency procedures.
R 400.8320 (1)	Food preparation.

Due to the violations, you must send us a corrective action plan by 03/28/2023. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

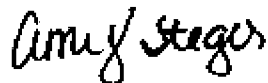
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Amy Steger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(269) 568-2915

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC140405122
Licensee Name:	Heritage Southwest Intermediate School District
Licensee Address:	61682 Dailey Rd. Cassopolis, MI 49031
Licensee Telephone #:	(269) 445-3891
Licensee/Designee:	Christine Whitmire, Designee
Name of Facility:	Marcellus Elementary GSRP & SB
Facility Address:	301 W. Arbor St. Marcellus, MI 49067
Facility Telephone #:	(269) 445-6283
Original Issuance Date:	10/01/2020
Capacity:	54
Age Range:	Ages 3 years 0 months Thru 5 years 0 months
Program Components:	GSRP TRANSPORTATION PRESCHOOL FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/06/2023
Date of Environmental Health Inspection: 07/20/2021
Date of Fire Safety Inspection: 12/06/2022
Date of Lead Hazard Risk Assessment, if applicable: 09/02/2020, 07/21/2021, 08/09/21
Date of Documentation of Playground Compliance, if applicable: 06/29/2021

	No. of Records Reviewed	
No. of children enrolled in care	41	10
No. of staff employed	14	6
No. of volunteers	5	2
No. of children present at time of inspection	33	
No. of staff present at time of inspection	7	
No. of volunteers present at time of inspection	1	
No. of children interviewed/observed	33	
Persons Interviewed:	Licensee/Licensee Designee	☒
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: Room 2, Room 3, and Room 4 are approved.
Approved Program Director: Angela Enright, Melissa Allen, and Brittany Dano.
Approved Central Administrator: Angela Enright
Approved Variances: None
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8161 Emergency procedures.

(7) A written log indicating the date and time of fire and tornado drills must be kept on file at the center.

There was not a written log of fire and tornado drills available for the renewal cycle 2021 and 2022.

R 400.8320

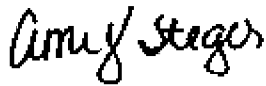
Food preparation.

(1) Food must be in sound condition, free from spoilage, filth, or other contamination and be safe for human consumption.

Individually packaged cereal stored in one classroom expired 3/1/2023. Other snacks including fruit cups were individually packaged and did not have expiration dates. I could not find the original box in the kitchen and therefore cannot verify expiration dates of other stored snacks.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



03/08/2023

Amy Steger
Licensing Consultant

Date