



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

September 22, 2021

Amber Grundy  
Camp Fire/Camp Tannadoonah  
Po Box 459  
Notre Dame, IN 46556

RE: License #: DC140391511

RE: SI LOG #: **Sam Adam's Elementary**  
**114 Depot St.**  
**Cassopolis, MI 49031**

Dear Mrs. Grundy:

This letter is to advise you that the 09/21/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112 (2)	There were no consent and disclosure forms available to review onsite.	Will make copies of consent and disclosure forms and bring to the school.	10/01/2021
R 400.8128	Six child care staff member files were reviewed. Three staff members did not have verification they are free from tuberculosis.	Will get copies of TB tests and add to files.	October 2021
R 400.8143 (1)	Ten child files were reviewed. The child information card substitute did not include the date of admission. Five children had missing information	Will add date of admission and follow up with parents about missing information.	October 2021

	including employer name and telephone number.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Amy Steger, Licensing Consultant  
Child Care Licensing Bureau  
350 Ottawa NW, Unit 13  
Grand Rapids, MI 49503  
(269) 568-2915