



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 25, 2023

Lynn Johnston
St John's Lutheran Church
603 McCleary St
Dowagiac, MI 49047

RE: License #: DC140018825
St John's Child Care & Learning Center
603 McCleary Street
Dowagiac, MI 49047

Dear Ms. Johnston:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 08/15/2023, I found 6 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8125 (5)	Staff; volunteer; requirements.
R 400.8146 (2)	Information provided to parents.
R 400.8152 (3)	Medication; administrative procedures.
R 400.8330 (2)	Food services and nutrition generally.
R 400.8330 (19)	Food services and nutrition generally.
R 400.8380 (1)	Maintenance of premises.

Due to the violations, you must send us a corrective action plan by 09/13/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Amy Steger, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 (269) 568-2915

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC140018825

Licensee Name: St John's Lutheran Church

Licensee Address: 603 McCleary St
Dowagiac, MI 49047

Licensee Telephone #: (269) 782-3771

Licensee/Designee: Lynn Johnston, Designee

Name of Facility: St John's Child Care & Learning Center

Facility Address: 603 McCleary Street
Dowagiac, MI 49047

Facility Telephone #: (269) 782-3771

Original Issuance Date: 1992

Capacity: 140

Age Range: Ages Birth Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 08/15/2023
 Date of Environmental Health Inspection: 03/09/2012
 Date of Fire Safety Inspection: 07/07/2021
 Date of Lead Hazard Risk Assessment, if applicable: N/A – Constructed in 1983
 Date of Documentation of Playground Compliance, if applicable: In progress

		No. of Records Reviewed	
No. of children enrolled in care	85	10	
No. of staff employed	8	8	
No. of volunteers	1	0	
No. of children present at time of inspection	42		
No. of staff present at time of inspection	8		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	42		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The infant room, Toddler Room, 3-4 year old room (Big Room), Preschool Room, and two School-Age Rooms.
 Approved Program Director: Lynn Johnston
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including reading, pretend play, building with blocks, art, small group and large group time. The child care staff members displayed positive child interactions and communication. I also observed meal service and nap.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

One child care staff member and one volunteer did not have a signed and dated abuse and neglect statement on file at the center.

R 400.8146 Information provided to parents.

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

Seven of 10 child files reviewed did not contain written documentation that the parent received the written information packet.

R 400.8152 Medication; administrative procedures.

(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

Two medications were not stored in the original container. One medication was not labeled for a named child.

R 400.8330 Food services and nutrition generally.

(19) Formula and milk, including breast milk, left in a bottle or beverage container after a feeding must not be reused.

Milk served in a beverage container in the infant room and toddler room was stored and reused.

R 400.8330 Food services and nutrition generally.

(2) A written agreement must be kept on file at the center if the parent has agreed to provide formula, milk, or food. The center shall provide an adequate amount of formula, milk, or food if the parent does not.

Nine of 10 children's files reviewed did not contain a written food agreement.

R 400.8380 Maintenance of premises.

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

Mouse traps were located on the floor in the Big Room accessible to children.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Amy Steger

08/25/2023

Amy Steger
Licensing Consultant

Date