



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 17, 2022

Lynn Johnston
St John's Lutheran Church
603 McCleary St
Dowagiac, MI 49047

RE: License #: DC140018825
St John's Child Care & Learning Center
603 McCleary Street
Dowagiac, MI 49047

Dear Ms. Johnston:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/13/2022, I found 6 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8143 (1)	Children's records.
R 400.8146 (2)	Information provided to parents.
R 4008152 (3)	Medication; administrative procedures.
R 400.8152 (4)	Medication; administrative procedures.
R 400.8152 (5)	Medication; administrative procedures.
R 400.8161 (5)	Emergency procedures.

Due to the violations, you must send us a corrective action plan by 06/05/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Amy Steger, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (269) 568-2915

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC140018825

Licensee Name: St John's Lutheran Church

Licensee Address: 603 McCleary St
Dowagiac, MI 49047

Licensee Telephone #: (269) 782-3771

Licensee/Designee: Lynn Johnston, Designee

Name of Facility: St John's Child Care & Learning Center

Facility Address: 603 McCleary Street
Dowagiac, MI 49047

Facility Telephone #: (269) 782-3771

Original Issuance Date: 1992

Capacity: 140

Age Range: Ages Birth Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/13/2022
 Date of Environmental Health Inspection: 03/09/2012
 Date of Fire Safety Inspection: 07/07/2021
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 10/09/2009

		No. of Records Reviewed
No. of children enrolled in care	75	10
No. of staff employed	11	5
No. of volunteers	0	0
No. of children present at time of inspection	33	
No. of staff present at time of inspection	9	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	33	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The infant room, Toddler Room, 3-4 year old room (Big Room), Preschool Room, and two School-Age Rooms.
 Approved Program Director: Lynn Johnston
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8143	Children's records.
	(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.
Ten child files were reviewed. Seven of 10 child information cards were missing information including employer name, employer telephone number, allergies, and parent signature date.	
R 400.8146	Information provided to parents.
	(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.
None of the child files reviewed had verification the parent received the written information packet.	
R 400.8152	Medication; administrative procedures.
	(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.
One inhaler was not stored in its original container. It was not labeled with the name of the child.	
R 400.8152	Medication; administrative procedures.
	(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

One inhaler did not have the pharmacy label indicating the physicians name, child's first and last name, instructions, and name and strength of the medication.	
R 400.8152	Medication; administrative procedures.
	(5) A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.
One inhaler was stored in a child's backpack accessible to children.	
R 400.8161	Emergency procedures.
	(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.
The center did not implement a fire drill during two of the four quarters of 2020. The center did not implement a fire drill during one quarter of 2021.	

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Amy Steger

05/17/2022

Amy Steger
Licensing Consultant

Date