



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 18, 2022

Katelyn Barton
Battle Creek Y Center
182 Capital Ave Ne
Battle Creek, MI 49017

RE: License # DC130406016
2022D0217004
RE: SI LOG #: **YMCA Lemon Tree Preschool At Crowell School**
1418 Cooper Street
Albion, MI 49224

Dear Ms. Barton:

This letter is to advise you that the 01/14/2022 corrective action plan you submitted in response to the Special Investigation Report, is not approved for the following reason:

R 400.8140 does not specifically address the intent of the rule. The response indicates only that one staff member will not "spank" a child. The rule must include that no staff will use inappropriate/physical discipline, and how will this be maintained or assured to not occur with her or other staff in the future. Such as, what type of training is given at hire and for current staff members.

R 400.8113 indicates that a current child care staff member will be identified as a program director in the future. The rules require an approved PD at all times. There is no approved interim program director. Cannot use a non-approved individual for program director. Must have an approved PD for each classroom OR one overseeing both rooms, but not teaching in a classroom.

All other rules must address not only how will correct the immediate violation, but also how these rules will be maintained in the future. For example, the CCBC must not only be updated to accurately reflect staff at this time, but must also be monitored monthly to assure it is maintained accurately at all times. Another example, Health and Safety trainings will be completed immediately by all current staff, and any new staff will have the training prior to contact with children.

Please go through each rule violation, and assure that the rule not only address immediate issue but how compliance will be maintained in the future. Also, must include

who is responsible for assuring compliance. Such as, the program director, licensee designee, or other each staff is responsible.

You have 5 working days from receipt of this letter to submit a revised corrective action plan regarding the violation of each rule listed in the report. Failure to submit an acceptable corrective action plan may result in disciplinary action.

The Bureau provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in cursive script that reads "Beth Goding".

Beth Goding, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-5489