



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

3/14/2024

Rene Gordon  
Shamrock Center  
400N Gordon St, Marshall, MI 49068

License Number: DC130314368

Dear Rene Gordon,

This letter is to advise you that the 3/14/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8340(3)	The children's water bottles were not labeled with their first name, last name, and date. One child's lunch/snack bag was not labeled.	We will be sending out an email to families to remind them to put first and last name on water bottles and put first and last name on lunches brought from home with the date. If they do come into the center without the above information, we will have families put the information on them for lunches. If they do bring in water bottles in and we see no name on them we will put them on them right away. We have also made our own labels for their water bottles so we make sure	03/08/2024

		we know who they belong to.	
R 400.8143(1)	Ten children's records were reviewed. Five of the ten child information cards were missing information, including date of admission and allergy information.	I will be going through all children information and having families review the information so we make sure they are fully completed.	03/22/2024
R 400.8170(11)	The center has added new playground equipment that was inspected. Several items needed to be changed/fixd. Those items were corrected, but the playground has not yet been re-inspected and approved for children to use. Children were playing on the playground during the inspection.	I am sending in our inspection for the playground today. We have the 2-5 play area approved from inspection but the older side is not completed and not being used until complete. We have ordered replacement pieces. When the replacement pieced come in we will get it fixed and get it inspected and send in a copy.	03/14/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Roxanne Duckworth at 269-568-2686 or duckworthr@michigan.gov. In the event that Roxanne Duckworth is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Roxanne Duckworth, Licensing Consultant