



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 30, 2023

Rene Gordon  
 Marshall Public Schools  
 100 E. Green St.  
 Marshall, MI 49068

RE: License #: DC130314368  
 RE: SI LOG #: 2023D0208011  
**Shamrock Center**  
**400N Gordon St**  
**Marshall, MI 49068**

Dear Ms. Gordon:

This letter is to advise you that the 06/28/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8131(3) Professional development	On 05/18/2023 I reviewed the child care training records on MiRegistry. There were four current child care staff that did not have training on prevention of shaken baby syndrome, abusive head trauma and maltreatment, and recognition and reporting of child abuse neglect (health and safety, course 2).	Director will make sure that all child care staff complete the initial health and safety trainings that are required for all child care staff.	Immediately and ongoing

R400.8131(4) Professional development	On 05/18/2023 I reviewed the child care training records on MiRegistry. There were four current child care staff that did not have training on prevention and control of infectious disease, including immunizations (health and safety, course 1).	Director will make sure that all child care staff complete the initial health and safety trainings that are required for all child care staff.	Immediately and ongoing
R400.8131(5) Professional development	On 05/18/2023 I reviewed the child care training records on MiRegistry. There were four current child care staff that had been employed more than 90 days and have not completed training in administration of medication, prevention of and response to emergencies due to food and allergic reactions, building and physical premises safety, emergency preparedness and response planning, handling and storage of hazardous materials and appropriate disposal of bio contaminants, and child development. (health and safety, courses 1 and 2).	Director will make sure that all child care staff complete the initial health and safety trainings that are required for all child care staff.	Immediately and ongoing
R400.8131(12) Professional development	Four child care staff have not completed required health and safety annual refresher trainings 2020-2022.	Director will make sure all child care staff have completed the health and safety refresher trainings. Going forward, all child care staff will complete the annual trainings within six months of knowledge.	Immediately and ongoing
R400.8140(2)(a) Discipline	CCSM 1 observed CCSM 3 fling her arm and hit Child A's shoulder area. CCSM 3 reported that Child A bit her	Director will re-train all staff on the discipline policy and make sure that child care staff are following	Immediately

	in the hand, which caused her to push his head as a knee-jerk type of reaction in defense.	the child care licensing rules and discipline policy for the center.	
--	--	--	--

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions at (269) 568-2686. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Roxanne Duckworth, Licensing Consultant  
Child Care Licensing Bureau  
611 West Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909