



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 5/9/2024,
Date of Report: 5/9/2024

Licensee Name(s)	License Number
Foster Adoptive Family Resource	DC130292463
Capacity	Facility Name
	Take-A-Break Childcare Center
Program Type	Licensee Designee(s)
Center	Kacie Renae Vaughn
Central Administrator(s)	Program Director(s) Name
	Kacie Renae Vaughn Qualifications: R 400.8113(7)(d) (9). Date PD Approved: 11/29/2022
Facility Address	Mailing Address
415 South 28th Street, Battle Creek, MI, 49015	415 South 28th Street, Battle Creek, MI, 49015
Facility Phone Number	Facility Email Address
2696600449	kvaughn@fecfamily.com

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Beth Gonding found 13 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the

bureau a [corrective action plan](#) by 5/29/2024. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Beth Goding, at (269) 615-5489. In the event that Beth Goding is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
779	12	13
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
20 : 43	8 : 15	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
24 : 24	10 : 10	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Due to the health and safety professional development training violation(s), all of the facility's child care staff members must complete the required training by 5/23/2024. This must be included in the facility's corrective action plan.

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Environmental health inspection	4/16/2024	A rating
QFI Fire inspection	5/5/2024	Temporary approval-C rating.
Furnace-new install	2/28/2024	Newly installed furnaces. Approved.
Water heater inspection	2/28/2024	Approved

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8525(14)	Exits. Exit signs shall be internally or externally illuminated at all times. To ensure continued illumination for a duration of not less than 90 minutes, in case of primary power loss, the sign illumination means shall be connected to an emergency power system provided from storage batteries, unit equipment, or an on-site generator.	Exit signs are not illuminated at all times per QFI fire report.	Violation Established
R 400.8112(2)(e)	Comprehensive background check; fingerprinting. Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.	The CCBC background check system has several old pending fingerprints and staff that are no longer connected still active in the system.	Violation Established
R 400.8112(2)(f)	Comprehensive background check; fingerprinting. Immediately disconnect each individual from the system once he or she is no longer a licensee, licensee designee, child care staff member, child care aide, or an unsupervised volunteer under the license.	The CCBC background check system has several individuals connected to the license that are no longer affiliated.	Violation Established

R 400.8152(2)	Medication; administrative procedures. A child care staff member shall give or apply medication, prescription or nonprescription, only with prior written permission from a parent.	Parent did not complete the names and dosage amounts of medication.	Repeat Violation Established Reference: : 5/14/2014 :Violation Established; : 5/18/2022 :Violation Established; : 4/25/2018 :Violation Established;
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	Child cards are missing required information such as, allergies/special needs and employer/physician phone numbers. Cards are also outdated, and newest version should be updated.	Repeat Violation Established Reference: : 6/23/2020 :Violation Established; : 4/25/2018 :Violation Established; : 5/18/2022 :Violation Established;
R 400.8143(7)	Children's records. Physical evaluations must be updated as follows:	Enrolled children did not have updated physicals as required.	Violation Established
R 400.8146(1)(h)	Information provided to parents. Parent notification plan for accidents, injuries, incidents, and illnesses.	The notification plan does not address incidents (lost and unsupervised child, inappropriate contact and allegations of prohibited discipline.)	Violation Established
R 400.8155(1)(b)	Child accidents and incidents; child and staff illness. A child experiences an accident, injury, or incident.	The notification plan does not address incidents such as, allegations of prohibited discipline, inappropriate contact and lost/unsupervised child.	Violation Established
R 400.8131(12)	Professional development requirements. When the department of licensing and	Health and safety refreshers not completed for 2022 for all staff.	Violation Established

	regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.		
R 400.8125(4)	Staff; volunteer; requirements. A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.	The screening policy does not include that any individual on the PSOR will not be allowed to have contact with children.	Repeat Violation Established Reference: : 6/13/2021 :Violation Established;
R 400.8131(8)	Professional development requirements. An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.	The staff ongoing training plan does not include the topics required for 16 hours of annual training, what is included in the health and safety modules and when those must be completed or that all staff must complete the health and safety refreshers with in 6 months of issuance.	Repeat Violation Established Reference: : 5/18/2022 :Violation Established; : 6/23/2020 :Violation Established;

R 400.8173(6)	Equipment. A minimum of 2 playspaces must be accessible per child in attendance on any given day during child-initiated activity time.	The young preschool classroom does not have a minimum of 2 playspaces accessible to children. The kitchen area does not have any kitchen accessories for use.	Violation Established
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Technical Assistance	
Rule Number	Rule
R 400.8152(6)	<p>A child care staff member shall give or apply any prescription or nonprescription medication according to the directions on the original container, unless otherwise authorized by a written order of the child's physician.</p> <p><i>An over-the-counter medication for an enrolled child had parent permission with dosage amounts less than on the medication bottle. Must have a physician's note to dispense any amount other than what is on the bottle.</i></p>
R 400.8143(2)	<p>Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.</p> <p><i>Child information cards were not all updated annually.</i></p>
R 400.8152(8)	<p>Topical nonprescription medication, including but not limited to diapering cream, triple antibiotic, sunscreen, and insect repellent, requires written parental authorization annually.</p> <p><i>Permission slips for topical medications were not all updated annually.</i></p>
R 400.8146(3)(d)	<p>Developmental milestones.</p> <p><i>The app used for daily sheets does not include a section for developmental milestones.</i></p>
R 400.8146(3)(e)	<p>Changes in the child's usual behaviors.</p> <p><i>The app used for daily sheets does not include a section for changes in a child's usual behavior.</i></p>

R 400.8161(2)	The written procedures must include all of the following: <i>The posted emergency plans did not include all requirements such as, how infants and toddlers will be accommodated, a clear relocation plan with how getting to relocation plan and did not indicate had some conflicting details.</i>
R 400.8161(2)(g)	A plan for how infants and toddlers will be accommodated during each type of emergency.
R 400.8173(8)	A current and accurate equipment inventory must be provided to the department before issuance of the original license and updated and made available at each renewal. <i>Must have date of inventory is reviewed/updated to assure is accurate.</i>
R 400.8173(4)(b)	Safe, clean, and in good repair. <i>A child's couch in the toddler room was ripped and torn and cannot be easily sanitized/cleaned.</i>
R 400.8380(9)	A center shall adopt and implement an integrated pest management policy as required by section 8316 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.8316. <i>The pest management policy was missing information about the annual notification to parents and 3 day mailing option.</i>
R 400.8330(10)	Menus must be planned in advance, dated, and posted in a place visible to parents. <i>Food substitutions must be noted on the menus the day the substitution occurs.</i>

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
06:00 AM To 6:00 PM	06:00 AM To 6:00 PM	06:00 AM To 6:00 PM	06:00 AM To 6:00 PM	06:00 AM To 6:00 PM		

Bureau Recommendation

Upon receipt of an acceptable corrective action plan and A rated QFI fire inspection, I recommend issuance of a regular license.

Approved By:

Beth Gaudin

Beth Gaudin	5/8/2024		
Licensing Consultant	Date		