



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

5/13/2024

Kacie Vaughn
Take-A-Break Childcare Center
415 South 28th Street
Battle Creek, MI, 49015

License Number: DC130292463

Dear Kacie Vaughn,

This letter is to advise you that the 5/13/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8525(14)	Exit signs are not illuminated at all times per QFI fire report.	We will be replacing the Exit signs that are not illuminated.	05/31/2024
R 400.8112(2)(e)	The CCBC background check system has several old pending fingerprints and staff that are no longer connected still active in the system.	I will go through the system regularly to make sure all are disconnected that are no longer with us or were never connected.	05/31/2024
R 400.8112(2)(f)	The CCBC background check system has several individuals connected to the license that are no longer affiliated.	I plan to get into the system now and regularly to disconnect those that are no longer affiliated with the center.	05/31/2024
R 400.8152(2)	Parent did not complete the names and dosage amounts of medication.	I will ask the parent to provide the name and dosage of the medication, completing the form with more accurate information.	05/31/2024

R 400.8143(1)	Child cards are missing required information such as, allergies/special needs and employer/physician phone numbers. Cards are also outdated, and newest version should be updated.	We will ask parents to fill out the newest version of the child cards and to fill them out completely.	06/08/2024
R 400.8143(7)	Enrolled children did not have updated physicals as required.	We are working to get updated physicals in. We are asking parents for updated health appraisals and to schedule their child's physicals if they have not done so if the health appraisals are out of date. will assure all enrolled children have physicals as required.	06/08/2024
R 400.8146(1)(h)	The notification plan does not address incidents (lost and unsupervised child, inappropriate contact and allegations of prohibited discipline.)	I will write an incident policy for our handbook that includes lost and unsupervised child, inappropriate contact and allegations of prohibited discipline.	06/08/2024
R 400.8155(1)(b)	The notification plan does not address incidents such as, allegations of prohibited discipline, inappropriate contact and lost/unsupervised child.	I will include in our accident and incident policy incidents that include allegations of prohibited discipline, inappropriate contact and lost/unsupervised child.	06/08/2024
R 400.8131(12)	Health and safety refreshers not completed for 2022 for all staff.	I will have all staff that need to take the Health and Safety Refresher for 2022 complete it within 10 days.	06/08/2024
R 400.8125(4)	The screening policy does not include that any individual on the PSOR will not be allowed to have contact with children.	I will modify the screening policy to stat that any individual on the PSOR will not be	06/08/2024

		allowed to have contact with children.	
R 400.8131(8)	The staff ongoing training plan does not include the topics required for 16 hours of annual training, what is included in the health and safety modules and when those must be completed or that all staff must complete the health and safety refreshers with in 6 months of issuance.	I will include in the ongoing training plan the topics required for the 16 hours of annual training, health and safety modules and when those must be completed or that all staff must complete the health and safety annual refreshers within 6 months of issuance.	06/08/2024
R 400.8173(6)	The young preschool classroom does not have a minimum of 2 playspaces accessible to children. The kitchen area does not have any kitchen accessories for use.	We will create at minimum of two play spaces in the preschool classroom and will provide kitchen accessories for use in the kitchen area of the classroom.	05/31/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Beth Goding at (269) 615-5489 or godingb@michigan.gov. In the event that Beth Goding is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Beth Goding, Licensing Consultant