



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

June 8, 2022

Teresa Thrash
 Foster Adoptive Family Resource
 415 South 28th Street
 Battle Creek, MI 49015

RE: License #: DC130292463

Take-A-Break Childcare Center
415 South 28th Street
Battle Creek, MI 49015

Dear Mrs. Thrash:

This letter is to advise you that the 06/07/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(3)(c) Applicant; licensee; licensee designee; requirements.	The posted statement does not include that a comprehensive background check will be completed.	Updated to include correct wording.	5/24/2022
R 400.8131(8) Professional development requirements.	The ongoing staff training plan does not identify the topic options for the 16 hours of annual training or indicate that any new trainings issued by the department will be completed with in 6 months of issuance.	PD training plan updated to include all requirements.	5/24/22

R 400.8137(7) Diapering; toileting.	Diapering guidelines not posted in the toddler room.	Guidelines posted.	5/17/22
R 400.8140(3) Discipline.	A child care staff member used non-developmentally approved or appropriate restraint with a child such as, trying to pull back or in place by an arm/wrist, grabbing around and pulling by waist to hold in place or put in a seated position. Did not observe appropriate forms of discipline being used prior to restraint attempt. Restraint should not be used without proper training and only when a child is at risk of immediate harm	All staff reminded of discipline guidelines. Restraint of any kind will not be used without proper training and necessity.	5/18/22
R 400.8143(1) Children's records.	The child information cards are missing content such as, employer and physician phone numbers and special needs/allergies.	Child info cards updated to include all information.	5/18/22
R 400.8146(1) Information provided to parents.	The food service policy did not address substitutions, menu postings, or special dietary needs, and the parent notification plan does not address incidents.	Handbook updated to include missing information.	5/24/22
R 400.8152(2)(5) Medication; administrative procedures.	Medication in the infant room was labeled for a child, and the child care staff member indicated it was previously dispensed to this child but is no longer used or needed. The medication did not have a written permission form on file for this medication. Medication in the infant room was labeled for a	All medication will now be handled by the main office to assure all guidelines are met.	5/18/22

	child, and the child care staff member indicated it was previously dispensed to this child but is no longer used or needed. Medications must be destroyed or returned when no longer approved or needed.		
R 400.8155(1) Child accidents and incidents; child and staff illness.	The parent notification plan does not address incidents such as, lost/unsupervised child, physical or inappropriate discipline by staff, inappropriate contact between staff/child or child/child.	Parent notification plan updated to include missing info	5/24/22
R 400.8161(2) Emergency procedures.	The posted emergency plans do not include all details, such as how infants and toddlers will be accommodated/relocated in all emergencies.	Emergency plans updated to include missing info.	5/24/22
R 400.8380(5) Maintenance of premises.	Chipping and deteriorating paint was observed in several child classrooms.	Chipped paint will be repaired.	5/18/22
R 400.8545(3) Fire extinguishers.	The fire extinguishers were not being inspected on a monthly basis with initial and date of inspection.	Fire extinguishers will be inspected monthly.	5/18/22

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Beth Goding". The signature is written in black ink and is positioned above the typed name and contact information.

Beth Goding, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa
P.O Box 30664
Lansing, MI 48909
(269) 615-5489