



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type:** Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 11/30/2023  
**Date of Report:** 12/18/2023

Licensee Name(s)	License Number
Kids Time	DC130076439
Capacity	Facility Name
99	Kids Time
Program Type	Licensee Designee(s)
Center	Colleen Rae Swank
Central Administrator(s)	Program Director(s) Name
	Colleen Swank <b>Date PD Approved:</b> 5/13/1997  Dawn Miller <b>Date PD Approved:</b> 5/10/2010
Facility Address	Mailing Address
3540 M-66, Athens, MI 49011	3540 M 66, Athens, MI 49011
Facility Phone Number	Facility Email Address
2697295852	kidstimedaycare@sbcglobal.net

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Roxanne Duckworth found 2 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 11/30/2023. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Roxanne Duckworth, at 269-568-2686. In the event that Roxanne Duckworth is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
762	2	4
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 71	9 : 19	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
43 : 43	16 : 16	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Fire Safety Inspection	8/25/2023	No concerns/issues
Environmental Health Inspection	10/16/2023	No concerns/issues
Furnace and Water Heater Inspection	8/8/2023	Both the furnace and water heater are in good working order.

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8380(1)	Maintenance of premises. The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.	There was mailing tape with sharp serrated edges, sharp scissors, white-out fluid, and rubbing alcohol accessible to children in cupboards/drawers in the young preschool classroom.	Violation Established

R 400.8128	Staff; volunteer; tuberculosis. Staff; volunteer; tuberculosis.	One child care staff was missing verification of their TB test and results.	Violation Established
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<b>Technical Assistance</b>	
<i>Rule Number</i>	<i>Rule</i>
R 400.8335(8)(a)	Containers must be labeled with the date opened.
722.113e	Criminal history background check required; posting notice; rules.
R 400.8152(2)	A child care staff member shall give or apply medication, prescription or nonprescription, only with prior written permission from a parent.
R 400.8143(6)	Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

<b>Hours of Operation</b>						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
05:30 AM To 6:00 PM	05:30 AM To 6:00 PM	05:30 AM To 6:00 PM	05:30 AM To 6:00 PM	05:30 AM To 6:00 PM		

**Bureau Recommendation**

I recommend issuance of a regular license to this child care center.

**Approved By:**

*Roxanne Duckworth*

Roxanne Duckworth	12/18/2023		
<b>Licensing Consultant</b>	<b>Date</b>		