



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

Marlon I. Brown, DPA  
 ACTING DIRECTOR

12/18/2023

Colleen Swank  
 Kids Time  
 3540 M-66  
 Athens, MI 49011

License Number: DC130076439

Dear Colleen Swank,

This letter is to advise you that the 11/30/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.8380(1)	There was mailing tape with sharp serrated edges, sharp scissors, white-out fluid, and rubbing alcohol accessible to children in cupboards/drawers in the young preschool classroom.	The items were removed immediately during inspection to a place inaccessible to children. The director will check all cupboards/drawers on a weekly basis to ensure that all toxic/hazardous materials are maintained inaccessible to children.	Completed and ongoing.
R 400.8128	One child care staff was missing verification of their TB test and results.	The child care staff member will go get a new TB test and keep results on file at the center. This was completed and verification emailed to consultant.	12/15/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Roxanne Duckworth at 269-568-2686 or [duckworthr@michigan.gov](mailto:duckworthr@michigan.gov). In the event that Roxanne Duckworth is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Roxanne Duckworth".

Roxanne Duckworth, Licensing Consultant