



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

October 4, 2023

Martha Dobb
First Presbyterian Church
200 W Mansion
Marshall, MI 49068

RE: License #: DC130021903
Investigation #: 2023D0217023
Presbyterian Center For Children

Dear Martha Dobb:

I conducted a special investigation because the child care licensing division received information regarding your facility that related to licensing rules or law. The information was related to the following:

R 400.8112(1)(c) Comprehensive background check; fingerprinting
R 400.8335(1) Food services and nutrition; provided by center.

The details of the information are in the attached report. To investigate:

- I interviewed the program director, child care staff members, and parents.
- I completed on-site inspection on the following date: 08/29/2023.

As a result of this investigation, I found the following violation(s):

R 400.8112(1)(c) Comprehensive background check; fingerprinting

I recommend no change to the current license status. *The license has closed as of 9/8/2023.*

Due to the violations, you must send us a corrective action plan by 10/24/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During this special investigation:	Yes	No
A rule or law violation was found and a serious injury or death occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A rule or law violation was found and abuse and/or neglect of a child occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

This report and any related corrective action plans must be filed in your licensing notebook. This report and any related corrective action plans will be online for parents to review under the [Statewide Search for Licensed Child Care Centers and Homes](#).

Sincerely,



Beth Goding, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa
 P. O Box 30837
 Lansing, MI 48909
 (269) 615-5489

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
SPECIAL INVESTIGATION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC130021903
Investigation #:	2023D0217023
Complaint Receipt Date:	08/24/2023
Investigation Initiation Date:	08/24/2023
Report Due Date:	10/23/2023
LicenseeName:	First Presbyterian Church
LicenseeAddress:	200 W Mansion Marshall, MI 49068
LicenseeTelephone #:	Unknown
Administrator:	Martha Dobb, Designee
Licensee Designee:	Martha Dobb, Designee
Name of Facility:	Presbyterian Center For Children
Facility Address:	200 W Mansion Marshall, MI 49068
Facility Telephone #:	(269) 282-6276
Original Issuance Date:	08/31/1992
License Status:	REGULAR
Effective Date:	02/11/2022
Expiration Date:	02/10/2024
Capacity:	66
Program Type:	CHILD CARE CENTER

II. ALLEGATION(S)

	Violation Established?
Child care staff members have been working with children unsupervised without comprehensive background checks being completed to determine their eligibility.	Yes
The child care facility has not been providing adequate nutritional quality and quantity to children on a daily basis.	No

III. METHODOLOGY

08/24/2023	Special Investigation Intake 2023D0217023
08/24/2023	Special Investigation Initiated - Telephone Phone contact with Brianna Hollister.
08/29/2023	Inspection Completed On-site from 12:30 PM until 1:45 PM. Onsite inspection and interviews with Brianna Hollister and child care staff member 2 (CCSM 2), child care staff member 3 (CCSM 3), child care staff member 4 (CCSM 4) and child care staff member 5 (CCSM 5).
08/29/2023	Contact-Telephone call made. Phone contact with Child A's Mother.
08/29/2023	Contact-Telephone call made. Phone contact with Child B and C's Mother.
08/29/2023	Contact-Telephone call made. Attempted phone contact with Child D's Mother. Left message.
08/29/2023	Contact-Telephone call made. Phone contact with Child E's Mother.
09/05/2023	Contact-Email received. Child care facility will be closing as of 9/8/2023.
09/08/2023	Contact-Exit conference with Brianna Hollister.

ALLEGATION: Child care staff members have been working with children unsupervised without comprehensive background checks being completed to determine their eligibility.

INVESTIGATION: On 8/24/2023 I completed phone contact with Brianna Hollister. I notified her of the allegations that child care staff members have been working unsupervised at the child care without a completed comprehensive background check determining eligibility. She acknowledged that child care staff member 1 (CCSM 1) was working at the child care without the completed background check. She indicated that CCSM 1 has been working unsupervised at times for at least a couple of weeks without her background check completed. Brianna Hollister stated that CCSM 1 could not locate her driver's license so they were waiting for her to obtain a new license before they could schedule her background check.

I notified Brianna Hollister that CCSM 1 could no longer work at the child care facility as a child care staff member until she had a completed background check determining eligibility. Brianna Hollister reported that she would notify CCSM 1 that she could no longer work as a staff member without this background check completed.

On 8/29/2023 I completed an onsite inspection and interviews with Brianna Hollister and child care staff member 2 (CCSM 2), child care staff member 3 (CCSM 3), child care staff member 4 (CCSM 4) and child care staff member 5 (CCSM 5). Brianna indicated that CCSM 1 is no longer working at the child care facility. She expressed that all other child care staff members have their background checks completed and are in the system as eligible.

CCSM 2, CCSM 3, CCSM 4 and CCSM 5 denied any knowledge of any staff working at the child care facility without comprehensive background checks completed.

On 8/29/2023 I completed phone contact with Child A's Mother, Child B and C's Mother, and Child E's Mother, but none were aware of any child care staff working at the child care without a completing a comprehensive background check determining eligibility.

On 9/5/2023 Brianna Hollister notified me that the child care facility would be officially closing as of 9/8/2023. No further child care staff will be employed and no children will be attending care after that date.

I attempted phone contact with Child D's Mother, but no return calls were received.

APPLICABLE RULE

R 400.8112(1)(c)	Comprehensive background check; fingerprinting
	(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following: (c) A child care staff member.
ANALYSIS:	At least one child care staff member has been working unsupervised with children before eligibility was determined.
CONCLUSION:	VIOLATION ESTABLISHED

ALLEGATION: The child care facility has not been providing adequate nutritional quality and quantity to children on a daily basis.

INVESTIGATION: During initial phone contact with Brianna Hollister we discussed the allegation that children were not being served adequate food quantity. She reported that the child care participates with the child and adult care food program (CACFP) to assure that all meals served meet required nutritional quality and quantity standards. She expressed that there is usually extra food remaining for children that request more than the minimum requirements, but not always.

Brianna Hollister stated that all food menus are created and posted in advance with the minimum requirements included. The child care provides a breakfast, lunch and 2 snacks for all children present.

During the onsite inspection, I reviewed the posted menus for the child care. Based on the detailed posted menu items and the amounts indicated the child care would be meeting minimum standards for quantity and quality outlined by the child and adult care food program (CACFP). I also inspected the child care licensed kitchen and observed adequate food for the identified PM snack and left over food from lunch service.

Brianna Hollister reiterated that the child care always meets the nutritional guidelines required by the CACFP and usually children are allowed second helpings if they request. She has not received complaints from any child care parents that their children are not receiving adequate food.

CCSM 2 stated that the child care always serves the children an adequate amount of food. She reported that they follow the CACFP food program guidelines for amounts served, but always have extra for children that want a second helping. CCSM 2 reported it is very rare for them to not have enough for children to have a

second helping if they request. She denied any knowledge of a child not receiving adequate food at the child care.

CCSM 3 reported that the child care always provides at least the minimum quantity of food required by the CACFP nutritional guidelines. She reported that usually there is enough left over to provide children a second helping if they request. She indicated that if there is a menu item they know children really like and eat a lot of, the kitchen will make sure to have extra for everyone. She denied any knowledge of children not receiving adequate food and denied complaints for children or parents regarding meals.

CCSM 4 denied knowledge of child care children not being served adequate nutrition. She stated that usually the children don't even finish the minimum amount of food they are given. At times, there will be something the children all really like and the kitchen will make sure to provide extra in those instances so seconds are available.

CCMS 5 reported that the child care always has adequate food for all of the children present. She stated that typically there is enough for second or third helpings if a children requests.

During phone contact with Child A' s Mother, she denied concerns with Child A not receiving adequate quantity or quality food while at the child care. She indicated that Child A does not always like what is being served for meals, so they will sometimes send a different lunch or supplement with extra food just in case.

During phone contact with Child B and C's Mother, she denied concerns with the nutritional quality or quantity of the food being served at the child care. She stated that if she knows her children will not eat what is being served on a particular day, they just bring their own meal for the day.

During phone contact with Child E's Mother, she denied concerns with the nutritional quality and quantity of food being served at the child care. She reported that Child E can be very picky, but there is always something she will eat on the menu or for snack.

I attempted phone contact with Child D's Mother, but no return calls were received.

The child care facility closed effective 9/8/2023.

APPLICABLE RULE	
R 400.8335(1)	Food services and nutrition; provided by center.
	(1) Food and beverages provided by a center must be of sufficient quantity and nutritional quality to provide for

	<p>the dietary needs of each child according to the minimum meal requirements of the child and adult care food program (CACFP), as administered by the Michigan department of education, based on 7 CFR part 226, 1-1-18 edition, (2018) of the United States Department of Agriculture, Food and Nutrition Service, CACFP, and is hereby adopted by reference. A copy can be obtained at no cost from CACFP at http://www.fns.usda.gov/cacfp/meals-and-snacks. In addition, a copy is available for inspection and distribution at no cost at the Michigan Department of Licensing and Regulatory Affairs, Bureau of Community and Health Systems, Child Care Division, 611 West Ottawa Street, Lansing, MI 48933.</p>
ANALYSIS:	There is not enough information to support that children were not being served adequate nutrition quality and quantity.
CONCLUSION:	VIOLATION NOT ESTABLISHED

IV. RECOMMENDATION

No corrective action plan required as the child care facility closed as of 9/8/2023.

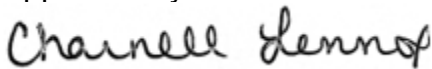


10/4/2023

Beth Goding
Licensing Consultant

Date

Approved By:



10/04/2023

Charnell Lennox
Area Manager

Date