



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

October 25, 2022

Sara Weeks
Christ Lutheran Church
440 W Drive North
Marshall, MI 49068

RE: License #: DC130017610
Christ Lutheran Nursery School
440 West Drive N
Marshall, MI 49068

Dear Mrs. Weeks:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your center on 10/25/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8161	Emergency procedures.
	<p>(2) The written procedures must include all of the following:</p> <ul style="list-style-type: none"> (a) A plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting families. (f) A plan for how each child with special needs will be accommodated during each type of emergency. (g) A plan for how infants and toddlers will be accommodated during each type of emergency. (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.
<p>The posted emergency plans do not include all requirements such as, relocation site is missing address, reunification plan does not include how parents will be notified,</p>	

and medical conditions must be addressed if child has an emergency medication (EPI PEN).	
R 400.8550	Electrical service.
	(5) All electrical outlets in child use areas for children who are not yet school-age shall be made inaccessible to children.
Electrical outlets were accessible to child care children.	

Due to the violations, you must send us a corrective action plan by 11/15/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Beth Goding". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Beth Goding, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa
P.O Box 30664
Lansing, MI 48909
(269) 615-5489