



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

July 12, 2023

Callie Hull
 Battle Creek Y Center
 182 Capital Ave Ne
 Battle Creek, MI 49017

RE: License #: DC130017052

**Lemon Tree Preschool
 Battle Creek Y Ctr
 182 Capital Avenue, NE
 Battle Creek, MI 49017**

Dear Ms. Hull:

This letter is to advise you that the 07/11/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(8) Professional development requirements.	The ongoing professional development plan indicates that all health and safety trainings will be completed with in 90 days, however certain health and safety trainings (outlined in rules) are required before contact with children, and all health and safety requirements must be specifically detailed. The plan must also include that all new	The ongoing staff training plan has been updated to meet and include all requirements.	7/11/2023

	issuance of trainings issued by the department must be completed within 6 months of issuance.		
R 400.8143(12) Children's records.	The child care has been taking field trips to locations inside the YMCA building. They have not been providing notification to parents before each field trip on a regular/consistent basis including date/time and location.	Effective immediately parents will be notified before each field trip on and off YMCA premises.	7/11/2023 and ongoing.
R 400.8161(1)(d) Emergency procedures.	The serious accident/illness/injury plan was not posted in the lower level.	The plan has been posted in basement and will remain posted in all areas.	7/11/2023 and ongoing.
R 400.8161(5) Emergency procedures.	The child care did not complete fire drills on a quarterly basis (fire drill 10/22 and next one 4/23.) Fire drills must be completed quarterly-every 3 months.	Fire drills will occur every 3 months as required.	7/11/2023 and ongoing.
R 400.8173(2) Equipment.	The most recent recall list was not posted.	Recall list posted and new lists will be posted as needed.	7/11/2023 and ongoing.
R 400.8173(8) Equipment	The equipment inventory was not current and updated for renewal.	Equipment inventory updated and reviewed/updated at renewal.	7/11/2023 and ongoing.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Beth Goding". The signature is written in black ink and is positioned below the word "Sincerely,".

Beth Goding, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa
P. O Box 30837
Lansing, MI 48909
(269) 615-5489