



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 8, 2023

Jeanette Davis
Woodlawn Preschool
1175 W. Territorial
Battle Creek, MI 49015

RE: License #: DC130016361
Woodlawn Preschool
1175 W Territorial
Battle Creek, MI 49015

Dear Ms. Davis:

This letter is to advise you that the 05/05/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1) Children's records.	Some of the child information cards were missing required content such as, parent employer and physician numbers and date of admission.	All child information cards will be fully completed/updated.	With in 30 days and ongoing.
R 400.8161(2) Emergency procedures.	The emergency plans did not specifically define the designated site for all evacuations verses relocation plans or how infants and toddlers will be accommodated in each emergency. The tornado plan must be expanded to	Emergency plans will include all required information regarding relocation, infant toddlers and improved tornado plan	With in 30 days and ongoing.

	include where and how children will safely shelter.		
R 400.8380(9) Maintenance of premises.	The pest management policy does not include all required information such as, annual notice will be given in September, 2 methods of notification, what information will be included in the notice (see technical assistance), option for 3 day notice via mail, and 48 hour's notice before application.	Pest management policy will be updated to include all information and parents will be notified as required.	With in 30 days.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Beth Goding, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa
P. O Box 30664
Lansing, MI 48909
(269) 615-5489