



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

March 10, 2023

Zechariah Hoyt
YMCA of Greater Michiana, Inc.
905 N. Front St.
Niles, MI 49120

RE: License #: DC110405183
Northside Child Development Center
2020 North Fifth Street
Niles, MI 49120

Dear Mr. Hoyt:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/08/2023, I found 8 violations listed below and explained in the attached report: listed below and explained in the attached report:

- 722.115n (1) Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.
- R 400.8112 (2)(e) Comprehensive background check; fingerprinting.
- R 400.8125 (5) Staff; volunteer; requirements.
- R 400.8131 (12) Professional development requirements.
- R 400.8143 (1) Children's records.
- R 400.8161 (5) Emergency procedures.
- R 400.8320 (1) Food preparation.
- R 400.8380 (1) Maintenance of premises.

Due to the violations, you must send us a corrective action plan by 03/30/2023. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Amy Steger, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (269) 568-2915

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC110405183

Licensee Name: YMCA of Greater Michiana, Inc.

Licensee Address: 905 N. Front St.
Niles, MI 49120

Licensee Telephone #: (269) 683-1982

Licensee/Designee: Zechariah Hoyt, Designee

Name of Facility: Northside Child Development Center

Facility Address: 2020 North Fifth Street
Niles, MI 49120

Facility Telephone #: (269) 683-1982

Original Issuance Date: 09/23/2020

Capacity: 140

Age Range: Ages Birth Thru 12 years

Program Components: GSRP
TRANSPORTATION
PRESCHOOL
SCHOOL AGE
INFANT/TODDLER

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/09/2023
 Date of Environmental Health Inspection: 08/19/2020
 Date of Fire Safety Inspection: 02/06/2023
 Date of Lead Hazard Risk Assessment, if applicable: 09/24/2020
 Date of Documentation of Playground Compliance, if applicable: 10/20/2015

		No. of Records Reviewed
No. of children enrolled in care	142	10
No. of staff employed	28	10
No. of volunteers	5	0
No. of children present at time of inspection	116	
No. of staff present at time of inspection	26	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	116	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms 2, 3, 4, 5, 5a, 6, 8, 9, 9a, 11, 11a, Gym, and the All Purpose Room are approved for child use.

Approved Program Director: Michelle Skalla, Kristin McKay-Parrish, Maureen Pliley, Kennedy Crow, and Heather Liebetrau are approved as program directors.

Approved Central Administrator: None

Approved Variances: Kristin McKay-Parrish is approved for a variance to R 400.8113 (7) and (9).

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including reading, pretend play, building with blocks, singing, sensory activities, and large group time. The child care staff

members displayed positive child interactions and communication. I also observed meal preparation and service.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.115n Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.

(1) Except as otherwise provided in subsection (13), when a person, partnership, firm, corporation, association, governmental organization, or nongovernmental organization applies for or applies to renew a license to operate a child care center, group child care home, or family child care home under section 5m and before a group child care home or family child care home allows an individual to be a member of the household, or a child care center, group child care home, or family child care home allows an individual to become a child care staff member, the department shall do all of the following...

I reviewed 10 child care staff member files. One child care staff member did not complete a comprehensive background check prior to becoming a child care staff member.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:
(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

The center is not maintaining the disconnection of child care staff members within the Child Care Background Check (CCBC) System. There are approximately 22 individuals including three program directors connected through the CCBC system that are not listed on the staffing plan.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:
(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Five unsupervised volunteers did not have files at the center to review that included a written statement signed and dated regarding abuse and neglect of children.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

I reviewed 10 child care staff files. Three of 10 child care staff members did not complete required health and safety training refresher courses.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ten child files were reviewed. Eight of 10 files were missing information including employer name, employer number, physician information, allergies, and emergency permission.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

A fire drill was not conducted during the quarters of December 2021-February 2022 and December 2022-February 2023.

R 400.8320 Food preparation.

(1) Food must be in sound condition, free from spoilage, filth, or other contamination and be safe for human consumption.

Five classrooms were storing snacks and beverages including pretzels, snack bars, and juice boxes that were expired. Expiration dates varied between December 2022 and March 2023.

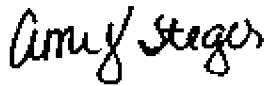
R 400.8380 Maintenance of premises.

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

Two classrooms had items that posed a threat to health and safety stored accessible to children including Lysol wipes, disinfectant spray, hand soap, and serrated edges of foil.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



03/10/2023

Amy Steger
Licensing Consultant

Date