



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

January 24, 2022

Bette Mallen  
Stevensville United Methodist Church  
5506 Ridge Rd  
Stevensville, MI 49127

RE: License #: DC110097117  
**Stevensville U M Children's Center**  
**5506 Ridge Road**  
**Stevensville, MI 49127**

Dear Ms. Mallen:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 01/19/2022, I found 10 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- |                    |  |
|--------------------|--|
| R 400.8113 (7)     | Program director qualifications; responsibilities. |
| R 400.8122 (5)     | Lead caregiver; qualifications; responsibilities.  |
| R 400.8143 (1)     | Children's records.                                |
| R 400.8152 (3)     | Medication; administrative procedures.             |
| R 400.8152 (4)     | Medication; administrative procedures.             |
| R 400.8152 (6)     | Medication; administrative procedures.             |
| R 400.8176 (18)(b) | Sleeping equipment.                                |
| R 400.8315 (6)     | Food and equipment storage.                        |
| R 400.8340 (3)     | Food services and nutrition; provided by parents.  |
| R 400.8385         | Poisonous or toxic materials.                      |

Due to the violations, you must send us a corrective action plan by 02/12/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.


Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,



Amy Steger, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (269) 568-2915

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC110097117

**Licensee Name:** Stevensville United Methodist Church

**Licensee Address:** 5506 Ridge Rd  
Stevensville, MI 49127

**Licensee Telephone #:** (269) 429-1069

**Licensee/Designee:** Bette Mallen, Designee

**Name of Facility:** Stevensville U M Children's Center

**Facility Address:** 5506 Ridge Road  
Stevensville, MI 49127

**Facility Telephone #:** (269) 429-1069

**Original Issuance Date:** 08/17/2001

**Capacity:** 61

**Age Range:** Ages 2 years 6 months Thru 11 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
FOOD SERVICE  
BEFORE/AFTER SCHOOL



During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

<b>R 400.8113</b>	<b>Program director qualifications; responsibilities.</b>			
	(7) Early childhood program directors shall meet 1 of the following qualifications shown in Table 1:			
	Table 1 Early Childhood Program Director Qualifications			
		Coursework in Early Childhood Education or Child Development	Hours of Experience	
	(a) Bachelor's degree or higher in early childhood education or child development			
	(b) Bachelor's degree or higher in a child-related field including	18 semester hours and	480 hours	
	(c) Montessori credential	18 semester hours and	480 hours	
	(d) Associate's degree in early childhood education or child development including	18 semester hours and	480 hours	
	(e) Valid child development associate credential with	18 semester hours and	960 hours	
	(f) Sixty semester hours with	18 semester hours and	1920 hours	
	The interim program director, Diane Goss-Goosrich does not meet qualifications. She is currently enrolled in additional semester hours.			
<b>R 400.8122</b>	<b>Lead caregiver; qualifications; responsibilities.</b>			
	(5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3:			
	Table 3 Lead Caregiver Qualifications			

	Education	Coursework in Early Childhood Education, Child Development, or a Child-Related Field	Hours of Experience
(a)	Bachelor's degree or higher in early childhood education, child development, or a child related field		
(b)	Montessori credential with		480 hours
(c)	Associate's degree or higher in early childhood education or child development		
(d)	Valid child development associate credential with		480 hours
(e)	High school diploma or GED with	12 semester hours and	960 hours
(f)	High school diploma or GED with	12 semester hours, 18 CEUs, or a combination to equal 180 clock hours with	1920 hours
(g)	High school diploma or GED with	6 semester hours, 9 CEUs, or a combination to equal 90 clock hours with	3840 hours
The three lead caregivers did not have verification of educational qualifications or experience hours on file.			
<b>R 400.8143</b>	<b>Children's records.</b>		
	(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.		

Ten child files were reviewed. All ten child information cards were missing information including date of admission, employer name, employer telephone number, and physician information.	
<b>R 400.8152</b>	<b>Medication; administrative procedures.</b>
	(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.
Medications including one inhaler and one epi-pen were not stored in the original containers clearly labeled for a named child.	
<b>R 400.8152</b>	<b>Medication; administrative procedures.</b>
	(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.
Prescription medications including one inhaler and one epi-pen did not have the pharmacy label with required information.	
<b>R 400.8152</b>	<b>Medication; administrative procedures.</b>
	(6) A child care staff member shall give or apply any prescription or nonprescription medication according to the directions on the original container, unless otherwise authorized by a written order of the child's physician.
A non-prescription thickening agent was stored to be used in a child's water. The instructions on the thickening agent states to consult a physician if the child is under 12 years of age. There was not a doctors note on file with administration and dosage instructions.	
<b>R 400.8176</b>	<b>Sleeping equipment.</b>
	(18) All occupied cribs, porta-cribs, cots, and mats must be placed in such a manner that there is a free and direct means of egress and must be spaced as follows: (b) Cots and mats must be at least 18 inches apart.

Children resting on cots were not spaced 18 inches apart.	
<b>R 400.8315</b>	<b>Food and equipment storage.</b>
	(6) Poisonous or toxic materials must not be stored with food, food service equipment, utensils, or single-service articles.
Cleaners solutions were stored with food and food service utensils.	
<b>R 400.8340</b>	<b>Food services and nutrition; provided by parents.</b>
	(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.
Children's lunches and beverage containers were not labeled with first name, last name, and the date.	
<b>R 400.8385</b>	<b>Poisonous or toxic materials.</b>
	Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.
Containers of cleaning supplies and bleach were stored under a cabinet where children have access.	

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

*Amy Steger*

01/24/2022

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Amy Steger  
Licensing Consultant

\_\_\_\_\_  
Date