



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 2, 2020

Kristin Marzano
Stevensville United Methodist Church
5506 Ridge Rd
Stevensville, MI 49127

RE: License #: DC110097117

RE: SI LOG #: **Stevensville U M Children's Center**
5506 Ridge Road
Stevensville, MI 49127

Dear Ms. Marzano:

This letter is to advise you that the 06/17/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110 (3)(c)	The center did not have a notice stating the center requires comprehensive background checks on its employees and unsupervised volunteers.	Will post on parent board and check monthly.	Today
R 400.8122 (5)	One lead caregiver did not meet the qualifications of (a)-(g).	Will work with caregiver to meet qualifications	6 months
R 400.8131 (6)	Four child care staff members files were	Director will document each employees professional	Ongoing

	reviewed. None had 16 hours of professional development for 2018. Three of four staff did not have 16 hours of professional development for 2019.	development to make sure they are acquiring 16 hours annually.	
R 400.8131 (8)	There was not an ongoing professional development plan developed and implemented.	Will type up and implement	2 weeks
R 400.8161 (5)	There was not a fire drill conducted during the first quarter, January 2020 through March 2020.	Will remember to conduct fire drills quarterly.	Ongoing
R 400.8161 (6)	There was only one tornado drill conducted during 2019.	Will conduct two tornados drills yearly	Ongoing
R 400.8340 (3)	Lunches were not labeled with the children's first name, last name, and date.	Lunches will be labeled correctly every day.	Ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in cursive script that reads "Amy Steger".

Amy Steger, Licensing Consultant
Child Care Licensing Division
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 568-2915